

ADMIN-02

AUTHORITY OF CEO DURING EMERGENCY DECLARATION

Formerly [BOD-19]

Last Revised/Adopted: February 6, 2023

In the event of a local, state or national emergency declaration and/or issuance of a public health order, authority as delineated below is provided to the CEO on an urgency basis to take action consistent with such emergency orders and the mission of the District, in the event the authority of the Board cannot be provided in a timely manner. The CEO shall consult on any such actions with the Board president and vice president, if available.

Any such action taken by the CEO shall be reported to the Board and public at the next regularly scheduled public Board meeting, or at an earlier scheduled special Board meeting, at which time the action shall be presented to the Board for ratification and confirmation, and if not so ratified and confirmed shall be void.

Specific Delegation of Authority:

During any period that such an emergency declaration and/or public health order is in effect, and timely action cannot reasonably be provided by the Board in a duly noticed public meeting, the CEO may take such action as he or she deems necessary to protect life and property, ensure the safety of personnel and the public, and preserve critical resources. Such actions may include, but are not limited to, the power to:

- (a) Close to the public any or all District owned and operated facilities and properties.
- (b) Request federal, state and/or local assistance in addressing such emergency.
- (c) Enter into contracts and incur obligations ~~not to exceed of \$25,000 as necessary to combat such emergency, protect the health and safety of persons and property, provide emergency assistance, and direct Finance staff to draw and to pay the necessary expenditures~~ to respond to the emergency consistent with FIN-09 and Public Contract Code 20806, 22035, and 22050.
- (d) Employ temporary workers, rent equipment, and purchase supplies and materials.
- (e) Take such other actions as imminently necessary for the protection of life

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and property.

Such powers shall be exercised in light of the urgency of the situation without regard to time-consuming procedures and formalities prescribed by District policy, with the exception of mandatory constitutional requirements, the requirements of competitive bidding, and publication of notices pertaining to the performance of public work.

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