

Memo

To: Board Members
From: Christian Wallis
Date: November 4, 2024
Subject: Facilities Committee Minutes – **October 9, 2024**

The Committee met on Wednesday, October 9, 2024, at 9:00 a.m. for a special meeting. Members of the public were able to participate by telephone, Zoom, or in-person at the Grossmont Healthcare District Conference Center, located at 9001 Wakarusa Street, La Mesa, California.

Attendees: Director Robert “Bob” Ayres, Chair
Director Randy Lenac, Member
Christian Wallis, Chief Executive Officer
Tom Scaglione, Chief Administrative Officer
Elizabeth Barrie, Barrie & Co. (via Zoom)
Kaelyn St Thomas, Barrie & Co. (via Zoom)

- A. Call to Order:** Director Aryes called the meeting to order at 9:01 a.m.
- B. Approval of Agenda:** The agenda was approved as posted.
- C. Public Comment:** There was no public comment.
- D. Reports/Discussion/Possible Action Items**

1. Building Capital Improvement/Renovation Project Update

CEO Wallis introduced Elizabeth Barrie of Barrie & Co., who was referred to the District by Sharp. It is recommended by District staff that Barrie & Co. serve as the hiring guidance for the District’s architect and project management company (from the request for proposal through the bid selection process). After Ms. Barrie gave a general overview of the bidding process, the Committee *recommended* that the District engage in a contract with Barrie & Co. to help with the District Capital Improvement request for proposal process. This agenda item will go before the full Board on October 17, 2024. Ms. Barrie plans to attend the Board meeting on November 5, 2024, if said recommendation gets approved, so that the Committee may introduce her to the full Board (Barrie & Co. was not available to attend on October 17).

2. Concrete Pad Contract

It is recommended by District staff that, after a multi-bid evaluation, the District contract with Lara Builders for the clearing and grading work, and the installation of the concrete pad. After brief discussion, the Committee *recommended* to the full board the hiring of Lara Builders (\$15,400) to the full Board.

3. Shed Contract

Moving items to the shed will take some time, due to some items needing to be digitized. Other items are required to be placed within a fireproof box, but it is expected that this shed will bring on enough space. After brief discussion, the Committee *recommended* to the full board the purchase of two 12'x10' sheds from Outback Wood Products (\$9,920).

4. Roof Repair Project Update

There needs to be two public notices published (trade magazine and on the District website) in order to satisfy the public works requirement for the District roof repair project. A bidder's conference/site visit meeting and a bid opening meeting will be held in the near future.

- E. **Next Scheduled Meeting:** The next regularly scheduled meeting is on calendar for Friday, November 8, 2024, at 10:00 a.m. (Hospital Inspection). The Committee rescheduled the November 8, 2024 meeting to November 15, 2024.
- F. **Adjournment:** There being no further business, the meeting adjourned at 9:32 a.m.