

**BOARD OF DIRECTORS
Meeting Minutes
August 15, 2024**

The recording of this meeting can be found linked [here](#). These meeting minutes show the time of specific agenda items. Fast forward the recording to the item of interest to hear detailed discussion.

The Board of Directors of Grossmont Healthcare District held a regular meeting on Thursday, August 15, 2024, at 9:00 a.m. via teleconference and in person. Members of the public were able to participate by telephone, Zoom, or in-person at the Grossmont Healthcare District Conference Center, located at 9001 Wakarusa Street, La Mesa, California 91942. For the purpose of these minutes, the listed items are reflected in the order set forth on the posted Agenda. In some cases, discussion of items may have taken place out of sequence during the meeting. Any mis-labeled items on the agenda have been corrected in these minutes.

Directors Present: Gloria A. Chadwick, RN, Board President
Robert “Bob” Ayres, Board Vice President
Virginia Hall, RN, Board Secretary
Michael Emerson, RDO, Board Treasurer
Randy Lenac, Board Member

Staff Present: Christian Wallis, Chief Executive Officer
Tom Scaglione, Chief Administrative Officer
Amy Abrams, Chief Community Health Officer
Jeffrey Scott, General Counsel
Harman Sarky, Compliance Coordinator

Guests: Aaron Nail, Chandler Asset Management (via Zoom)
Paula Ford, YMCA of San Diego (via Zoom)
Sonya Caruso, Volunteers in Medicine
Maureen Legg, EP Save A Life (via Zoom)
Jen Nettleton, Vista Hill Foundation (via Zoom)

A. Call to Order

The meeting was called to order at 9:00 a.m. by President Chadwick.

B. Pledge of Allegiance

Harman Sarky, Compliance Coordinator, led the pledge.

C. Approval of Agenda *(00:18:00)*

Motion was made by Director Hall, seconded by Director Ayres, and unanimously carried (5-0), to adopt the agenda.

D. Public Comment

There were none.

E. Consent Action Items *(00:18:30)*

1. Regular Meeting Minutes of June 20, 2024
2. Foundation Meeting Minutes of June 20, 2024
3. Regular Meeting Minutes of July 2, 2024

Motion was made by Director Hall, seconded by President Chadwick, and unanimously carried (5-0), to approve the Regular Meeting Minutes of June 20, 2024 and July 2, 2024, as well as the Foundation Meeting Minutes of June 20, 2024.

F. Reports/Presentations/Discussion/Possible Action Items *(00:19:00)*

1. Reports

a) CEO Report – Christian Wallis

i. SB 1100 2026/27 IGT Upper Payment Limit Estimate

- (a) Recommendation: Provide an Estimated Upper Limit Dollar Amount for Fiscal Year 2026/2027 IGT to DHCS

Due to this agenda item arising subsequent to the posting of the agenda (pursuant to Health & Safety Coded Section 54950) and action needing to be taken in order to provide direction to District staff, motion was made by Director Emerson, seconded by Director Lenac, and unanimously carried (5-0), to approve the addition of formally adding this agenda item (“Recommendation: Provide an Estimated Upper Limit Dollar Amount for Fiscal Year 2026/2027 IGT to DHCS”) to the agenda. (Requires a 4/5 majority Board vote.)**

Traditionally, the Department of Health Care Services (DHCS) requested the next calendar year's Intergovernmental Transfer (IGT) budget estimate. However, after a program realignment, a two-year period is now required and DHCS is requesting the District to provide its FY26-27 upper limit estimate by August 21, 2024, along with a justification letter ensuring the need for Medi-Cal beneficiary assistance. If no decision is made, the amount stays the same as the prior year.

If all the Long Range Financial Plan Strategic Initiatives were moving forward, CAO Scaglione explained two various Hospital Support budget scenarios to the Board:

- \$5,420,000 each year starting in FY27, which would bring cash and investment down to the maximum target
- \$7,925,000 each year starting in FY27, which would wipe out all cash and investments, leave a balance of \$0 by 2034, with the decline starting in 2028

If none of the Long Range Financial Plan Strategic Initiatives were moving forward, CAO explained two various Hospital Support budget scenarios for the Board:

- \$9,428,000 each year starting in FY27, which would bring cash and investments down to the maximum target
- \$11,996,000 each year starting in FY27, which would wipe out cash and investments, leaving a balance of \$0 by 2034, with the decline starting in 2029

CAO Scaglione also gave an overview of IGT financial history and property tax revenue percentages.

After discussion, **motion was made by Director Lenac, seconded by Emerson, and unanimously carried (5-0), to approve informing DHCS of \$8M as the IGT upper limit for FY26-27.**

The District will be working with LAFCo for the next 6-9 months regarding the upcoming Municipal Service Review (MSR). CEO Wallis had a discussion with LAFCo yesterday regarding LAFCo hiring a consulting company, Progressive Health, to assist with data collection for all four healthcare districts and the MSR process. Also discussed was the valued working relationship between LAFCo and the District.

The Song Brown application for the Family Medicine Practice Program was just finalized by Sharp and the District will be conducting a final review before submitting tomorrow or Monday. The application is being submitted early in order for the state to review and return to us with their opinion on how well the application is and how it may compare to others. ACGME has strict building/space requirements, and thus, the District, along with Sharp, is currently reviewing the space at the hospital to see where construction can begin in order for the residents to participate in the Program.

The District was planning a voter engagement hybrid event on October 10, 2024 in order to provide local constituents information on how to vote. This idea largely came from the Government, Legal, Legislative & Relations Committee and involves propositions 5, 35, and 36. Attorney Scott had concerns regarding what would be perceived by attendees as informational vs. promotional. After roundtable discussion, due to political and legal aspects, the Board decided against this event and it will no longer be taking place.

2. Finance Committee – Director Emerson (7/30/24) *(00:47:30)*

Director Michael reported that the Committee met on July 30, 2024 and that the written minutes will stand as his verbal report. Attendees and discussion are listed in the Committee minutes (which are linked from the Board agenda to the District website).

a) Presentation and Recommendation: Consideration to Approve Investment Report for the Quarter Ended June 30, 2024 (Chandler Asset Management)

Mr. Aaron Nail from Chandler Asset Management gave the Quarter Ended June 30, 2024 Investment Report presentation to the Board. The presentation included an economic update, information on the District's account profile, portfolio holdings, and transactions.

Motion was made by Director Emerson, seconded by Director Hall, and unanimously carried (5-0), to approve the Investment Report for the Quarter Ended June 30, 2024.

b) Recommendation: Consideration to Approve Financial Report as of and for the Year Ended June 30, 2024

CAO Scaglione presented the Financial Report as of and for the Year Ended June 30, 2024. The District is currently within budget for all four departments. Both the general and reserve funds are above the reserve minimums. The total change in cash and investments is \$12.3M.

Motion was made by Director Emerson, seconded by Director Hall, and unanimously carried (5-0), to approve the Finance Report for the Year Ended June 30, 2024.

- c) Recommendation: Consideration to Approve Revised Public Salary Schedule

This revised Public Salary Schedule includes the new Board Member and Designee stipend rate.

Motion was made by Director Emerson, seconded by Director Hall, and unanimously carried (5-0), to approve the revised Public Salary Schedule.

- d) Recommendation: Consideration to Adopt Resolution 04-24 regarding Fiscal Year 2024/25 Proposition G Tax Rate

Motion was made by Director Emerson, seconded by Director Hall, and unanimously carried (5-0), to adopt Resolution 04-24 regarding Fiscal Year 2024/25 Proposition G Tax Rate.

3. Community Grants & Sponsorships Committee – Director Hall (6/5/24) (7/18/24) (8/7/24) **(01:08:10)**

Director Hall reported that the Committee met on June 5, 2024 and July 18, 2024 and that the written minutes will stand as her verbal report. Attendees and discussion are listed in the Committee minutes (which are linked from the Board agenda to the District website). The Committee also met on August 7, 2024. These minutes will be included in a subsequent Board agenda.

- a) Monthly Grants and Sponsorships Tracking Report

The August 2024 Monthly Grants and Sponsorships Tracking Report shows that there is currently \$1,881,000 total available for grants, sponsorships, scholarships (including hospital support).

- b) Consideration of Grant Requests

Recommended for funding:

- i. YMCA of San Diego County / East County Family YMCA's: LIVESTRONG at the YMCA - \$48,195 (FY23-24 \$2,500 Sponsorship) Committee
Recommendation: \$17,500

Paula Ford with the YMCA of San Diego County attended to introduce herself and thanked the Board for their service.

- ii. Volunteers in Medicine: Free Medical Clinic for the Uninsured - \$150,000
(FY23-24 \$150,000 Grant) Committee Recommendation: \$150,000

Director Lenac expressed concern over the year-over-year funding for Volunteers in Medicine's (VIM). He would like them to find other ways for them to fund their basic budget. Director Emerson would like to see VIM use potential future funding for their expansion project. Director Chadwick shared some background information relative to the very first grant award ever given to VIM and her admiration for them. Director Hall expressed thanks for all they do and the importance of having free hands-on clinics to serve the local community.

Sonya Caruso with Volunteers in Medicine attended to introduce herself and thank the Board for the award.

- iii. Saddles In Service: Healing for Frontline Nurses and Medical Staff - \$25,000
*(FY23-24 \$3,000 – Sponsorship; FY22-23 \$20,000 - Grant) Committee Recommendation: \$25,000 to be used for phases 1-4 only of the 7-phase program (**Needs a 4/5 majority Board vote)*

- iv. EP Save A Life: Screen Your Teen - \$13,200 *(FY23-24 \$13,200 Grant)*
Committee Recommendation: \$13,200

Maureen Legg with Eric Paredes Save A Life attended to thank the Board for their partnership and gave a brief history of their program.

- v. Vista Hill Foundation: Vista Hill ParentCare Dual Diagnosis - \$30,000
(FY23-24 \$30,000 Grant) Committee Recommendation: \$30,000

Jen Nettleton from Vista Hill Foundation attended to thank the Board for the award.

Motion was made by Virginia Hall, seconded by President Chadwick, and unanimously carried (5-0), to approve the below grant awards:

- **YMCA of San Diego County / East County Family YMCA's: LIVESTRONG at the YMCA - \$17,500**
- **Volunteers in Medicine: Free Medical Clinic for the Uninsured - \$150,000**
- **Saddles In Service: Healing for Frontline Nurses and Medical Staff - \$25,000 to be used for phases 1-4 only of the 7-phase program**
- **EP Save A Life: Screen Your Teen - \$13,200**

- **Vista Hill Foundation: Vista Hill ParentCare Dual Diagnosis - \$30,000**

For those nonprofit organizations who attended in person and awarded funds, they were given the opportunity to take photos with the Board.

Not recommended for funding:

- vi. Barrio Logan College Institute: BLCI Academic & Workforce Development - \$25,000 *(No Prior Funding)*
- vii. Girls Rising: Mentorship Program - \$15,000 *(No Prior Funding)*

Deferred - the Committee deferred consideration of the following request(s) to a subsequent meeting.

- viii. Christie's Place: Mental Health & Wellness for Women Living with HIV - \$25,000 *(FY23-24 \$5,000 Sponsorship)*

c) Consideration of Sponsorship Requests

Recommended for funding:

- i. Saddles In Service: 4th Annual Love for Heroes Gala - \$5,000 *(FY23-24 \$5,000 Sponsorship) Committee Recommendation: \$5,000*
- ii. San Diego County Medical Society Foundation dba Champions for Health: Casino Night – Viva Las Vegas! - \$7,500 *(FY20-21 \$25,000 Grant) Committee Recommendation: \$7,500*
- iii. ElderHelp of San Diego: Annual Essence of Life Awards & Charity Auction - \$10,000 *(FY23-24 \$10,000 Sponsorship) Committee Recommendation: \$10,000*

Motion was made by Virginia Hall, seconded by President Chadwick, and unanimously carried (5-0), to approve the below sponsorship awards:

- **Saddles In Service: 4th Annual Love for Heroes Gala - \$5,000**
- **San Diego County Medical Society Foundation dba Champions for Health: Casino Night – Viva Las Vegas! - \$7,500**
- **ElderHelp of San Diego: Annual Essence of Life Awards & Charity Auction - \$10,000**

Not recommended for funding.

iv. None

Deferred - the Committee deferred consideration of the following request(s) to a subsequent meeting.

v. None

4. Facilities Committee – Director Ayres (7/24/24) (8/9/24) **(01:24:20)**

Director Ayres reported that the Committee met on July 24, 2024. Attendees and discussion are listed in the Committee minutes (which are linked from the Board agenda to the District website). The Committee also met on August 9, 2024. These minutes will be included in a subsequent Board agenda.

- a) Recommendation: Consideration to Approve Laser Electric as the Electrical Company to Replace all Halogen Exterior Lights with LED Lights (\$31,734)

Director Ayres thanked Compliance Coordinator, Harman Sarky, for his work with getting the District offices current with the exterior lighting. **Motion was made by Director Ayres, seconded by Director Lenac, and unanimously carried (5-0), to approve Laser Electric as the Electrical Company to replace all halogen exterior lights with LED lights for \$31,734.**

- b) Recommendation: Consideration to Approve Option A of Capital Improvement Plan (\$1,546,710)

After a tour around the affected areas of the District Administrative Offices, **motion was made by Director Ayres, seconded by Director Emerson, and ultimately withdrawn, to approve the Community Room of the Capital Improvement Plan's Option A, totaling \$1,546,710. Roofs and Gutters are already budgeted for.**

After further discussion, **motion was made by Director Ayres, seconded by Director Emerson, and unanimously carried (5-0), to approve the Capital Improvement Plan's Option A, to include the Community Room, Conference Room, and Reception Area, totaling \$3,222,785. Roofs and Gutters are already budgeted for.**

Director Ayres made special note that the original Capital Improvement Plan was brought down from approximately \$6M to \$3,222,785 through the work of the Facilities Committee and District staff; hence a savings of nearly 50%.

Director Hall commented that the Capital Improvement Plan is important to conduct due to the extensive successful programs here at the District causing a

need for more space, as well as several District staff members sharing room space. Next steps are to return to the architect to decipher how best to move forward.

- c) Recommendation: Consideration to Approve FY24-25 Budget Adjustment to Include Option A Conference Room and Reception Area of Capital Improvement Plan (\$1,676,075)

(Recommendation approved by the full Board and contained within the above motion F(4)(b)).

5. Policies & Procedures Committee – Director Hall (7/22/24) **(01:52:30)**

Director Hall reported that the Committee met on July 22, 2024 and that the written minutes will stand as her verbal report. Attendees and discussion are listed in the Committee minutes (which are linked from the Board agenda to the District website).

- a) Recommendation: Consideration to Approve Biennial Conflict of Interest Code

Pursuant to Government Code Section 87306.5, the District’s Conflict of Interest Code must be reviewed every two years for potential changes. The gift limitation has been raised (\$520 to \$590), as well as designated positions have been added. Director Lenac shared he would like to review the Policy Manual to ensure it is current with regards to the elected officials’ personal views not conflicting with the interest of the full Board. President Chadwick would like to add verbiage within the Policy Manual reinforcing that the interest of the Board reflects the entire District boundaries, rather than just one elected official’s individual zone.

Motion was made by Director Hall, seconded by Director Emerson, and unanimously carried (5-0), to approve the Biennial Conflict of Interest Code.

- b) Recommendation: Consideration to Approve Redline Changes of Policy Manual BOD-14 (Tenant Relations)

The primary change of Policy Manual BOD-14 is to adjust the meeting compensation guidelines.

Motion was made by Director Hall, seconded by Director Emerson, and unanimously carried (5-0), to approve the redline changes of Policy Manual BOD-14 (Tenant Relations).

6. Government, Legal & Legislative Relations Committee – Director Hall (6/5/24)
(7/18/24) (8/7/24) *(02:00:00)*

Director Hall reported that the Committee met on June 5, 2024 and that the written minutes will stand as her verbal report. Attendees and discussion are listed in the Committee minutes (which are linked from the Board agenda to the District website). The Committee also met on July 18, 2024 and August 7, 2024, to which Director Hall gave a verbal report. These minutes will be included in a subsequent Board agenda.

a) Recommendation: Consideration to Continue Approval Letter of Support for SB 1432

Consideration to approve the letter of support regarding SB 1432 regarding seismic standards for healthcare facilities was discussed. The original letter of support included the standard three-year seismic extension, with up to a potential five years (on an as needed basis and if requirements were fulfilled). Through amendment negotiations, the “blanket” three-year seismic extension has been removed and each hospital would be reviewed on an individual basis; hence the potential need for an additional letter of support.

Motion was made by Director Hall, seconded by Director Emerson, and unanimously carried (5-0), to approve the continued letter of support regarding SB 1432 (healthcare facilities seismic standards).

7. Joint Strategic Plan/Risk Management Committee – Director Chadwick (7/31/24)
(02:14:40)

a) Presentation: Strategic Plan Update (Christian Wallis, CEO)

CAO Wallis gave a quarterly update regarding the Strategic Plan. In particular, he discussed the following:

- Strategic Priority 1; Goal 2; Objective 2; Tactic 1: Implementation of a CRM Program
 - District staff has implemented the Submittable platform that went live July 1, 2024.
- Strategic Priority 1; Goal 3; Objective 2; Tactic 2: Develop specific communication campaigns and programming that promotes mental health support and services
 - A calendar has been drafted by District staff to commemorate its programs, education, and social media health topics

- Strategic Priority 2; Goal 2; Objective 2; Tactic 3: Develop partnerships and processes that improve the transfer of care into and out of the hospital
 - The new Transfer of Care subgroup has been formed that places focus on reducing unnecessary emergency department visits due to fall-related calls from residential care facilities for the elderly

The Board would like to see page numbers and the legend added to the footer of the Strategic Plan matrix.

b) Updated Long Range Financial Plan (For Informational Purposes Only)

The Long Range Financial Plan has been updated, pursuant to the Board comments received during the July 2, 2024 Board meeting, for informational purposes only. The changes made will be outlined during the next Committee meeting and will be brought before the full Board at a subsequent meeting for a vote. Director Lenac shared concern regarding the Plan and prefers it be called a “Forecast,” so it never gets confused with the budget that the Board approves. Placing these items as “contingency items” outside of the budget and approving them as they are developed may be better suited options.

The following items include written documentation. Committee reports may stand as written, unless a verbal report is requested by the Board.

8. Hospital Lease Ad Hoc (Special) Committee – Director Chadwick (6/20/24) (8/6/24)
9. Public Relations & Outreach Committee – Director Lenac (6/26/24) (7/24/24)

G. Board Member Comments/Reports

1. Monthly Stipend Reports for Meetings Attended (June and July 2024) – These reports include meetings from the prior two months. Board Members are invited to provide brief reports on any community meetings, conferences, and/or trainings attended for which a stipend was paid, or for any other meetings of significance.
2. Board and CEO Comments

H. Information Items

1. Monthly Grant and Sponsorship Report for June and July 2024
2. Monthly Investment Transaction Report for June and July 2024
3. Monthly Financial Report for July 2024

4. 2024 Committee Assignments

I. Next Regularly Scheduled Meeting(s):

1. Tuesday, September 3, 2024, 9:00 a.m. *(Regular and Foundation Board Meetings – Both Cancelled)*
2. Thursday, September 19, 2024, 9:00 a.m.
3. Tuesday, October 1, 2024, 9:00 a.m.

J. Adjournment

There being no further business on **motion duly made, seconded, and unanimously carried, the Board adjourned at 11:22 a.m.**

Respectfully submitted,

Gloria Chadwick, RN, President, Board of Directors

ATTEST:

Virginia Hall, RN, Secretary, Board of Directors