



Grossmont  
Healthcare District

**GRANTS, SPONSORSHIPS AND SCHOLARSHIPS POLICY  
FY 2022-23**

# GRANTS, SPONSORSHIPS AND SCHOLARSHIPS POLICY FY 2022-23

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# GROSSMONT HEALTHCARE DISTRICT GRANTS, SPONSORSHIPS AND SCHOLARSHIPS POLICY FY 2022-23

The following is the Grants Policy approved by the Board of Directors on May 20, 2022:

The Grossmont Healthcare District (District) has awarded tens of millions of dollars in grants, sponsorships and scholarships since the Community Grants Program began in 1996. Those public monies have benefited community-based healthcare organizations, government agencies and Grossmont Hospital. The sole source of funding the District receives is through property tax dollars from East San Diego County residents. As such, District grants and sponsorships are a reinvestment of those tax dollars back into the community.

The District Board may amend this policy as needed to be consistent with any state legislation regarding healthcare district grant programs.

## FUNDING FOCUS/PRIORITY AREAS

The District Board at its discretion may place a more significant emphasis on the award of grant programs involved in **direct, hands-on patient care**.

Aging Concerns, Behavioral (including Mental Health and Substance Abuse), Cancer, and Chronic Conditions, including a) Cardiovascular Disease, b) Diabetes (Type 2), and c) Obesity have been identified as Community Health Needs for the San Diego East Region population, verified by assessments conducted by the County of San Diego, the Hospital Association of San Diego and Imperial Counties, and Sharp HealthCare in conjunction with the District. Therefore, added weight may be considered for grant requests that meet those needs when considering grant distribution.<sup>1</sup>

In all instances the Community Grants, Sponsorships and Scholarships Committee and Board of Directors will consider those needs that are unique and beneficial to the demographics within District boundaries.

## GENERAL AWARD GUIDELINES

1. The Board has adopted a budget allocation of \$2,620,000 for use during the 2022-23 fiscal year (commencing July 1, 2022) to support community healthcare programs through grants and sponsorships to Grossmont Hospital Foundation and local nonprofit health-related organizations, and scholarships to local students.
  - a) The allocation to the Grossmont Hospital Foundation (GHF) from the Board's \$2.62 million budgeted allocation for grants shall not exceed \$1 million. If a Federal and/or State Inter-Governmental Transfer (IGT) or similar government sponsored program is in place through which District monies would benefit Grossmont Hospital as matching funds, the Board may at its discretion opt to participate in such a program in lieu of

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<sup>1</sup> Note: To be eligible for a grant in one or more of the Community Health Needs categories noted above, the applicant must demonstrate that the program's focus is directly on that need. Programs that assist a broader group, with only some of the individuals falling into the category, do not qualify for this consideration.

awarding grants to GHF. Further, the hospital CEO must attest to compliance with governmental programs (i.e., IGT) to ensure all federal, state or local laws are being met. Should the government require an audit, the hospital leadership will take the lead to accommodate the audit request. A timeline of the IGT process is listed in Addendum A.

- b) If the Board chooses to provide any amount in excess of \$1 million through the IGT program, to GHF, or in any other way that benefits Grossmont Hospital, such additional funding will not be part of the budgeted \$2.62 million in grants funding for the fiscal year, but will be allocated from District general fund reserves. Any additional money from the general reserve fund will require a 4/5 vote of the Board.
  - c) Remaining funds of \$1,371,000 shall be available to nonprofit community-based organizations through the grant application process to benefit other community health care programs that meet District grant guidelines.
  - d) The words “grants” and “sponsorships” convey a distinction without a difference since all such funds are charitable in purpose. Accordingly, the District will combine the totals when allocating its financial assistance. Please see page 5 of this policy for further guidance on submission of sponsorship requests.
  - e) Grants shall be budgeted in the amount of \$249,000 for scholarship programs, see page 6 of this policy for specific programs and allocations.
2. The Board will fund grant applications consistent with the District's mission statement. For additional information on additional priority considerations, see page 5 of this policy.
  3. Grant recipients should not assume there exists an entitlement to financial assistance nor that similar funding will be available in future years. Grants applicants shall not assume that past funding guarantees funding in this fiscal year.
  4. One application may be submitted by an individual applicant during the fiscal year. The request may combine both a grant request and a request for sponsorship of a charitable event(s) into one application form, or the grant and event requests may be submitted as separate documents. However, such separate grant and event requests must be submitted concurrently. Note that even when submitted in conjunction with a grant, a sponsorship request should demonstrate that no less than 80 percent of the revenue shall be applied to the organization's programs. See sponsorships section on page 5 for more information on guidelines for submission.
  5. Although the intent is to serve District residents exclusively, it is understood that regional organizations have a significant presence within the District and make a vital contribution to the health of District residents. Accordingly, organizations providing services extending beyond the boundaries of the District are eligible for funds upon demonstration that the residents of the District will be principle beneficiary.
  6. Future years' funding may be, at the District's discretion, contingent on a measure of quantifiable and/or qualifiable outcomes resulting from the program, including, but not limited to, a measure of the positive health impact in the community. For one time purchase request with grant money (i.e., equipment), grantees may only be asked for a one-time report on result or outcomes of the purchase.

7. Recipients of grant funding shall agree to support the District's community outreach program through participation in health information and education programs of the District, as may be requested. The extent of that participation is set forth in the District's grant agreement. Grant recipients shall agree to display a plaque in their facility (provided by the District), or any other attribution materials, which makes known their District funding.
8. Grant requestors utilizing a fiscal agent may be considered; the application shall include a copy of a resolution adopted by the fiscal agent organization's board of directors approving of the action to act as an agent on behalf of the requestor.
9. State law prohibits individual meetings regarding grant applications between a grant applicant and a District Board Member, officer, or staff outside of the District's established grant awards process. The District may provide technical assistance to grant applicants, upon request, by grant program staff.

### **SIMPLIFIED GRANTS**

10. Review and consideration of applications for "simplified grants" (\$25,000 or less) shall be expedited by the District to the extent possible. The purpose of the simplified grant process is to make the grant request process less burdensome for smaller organizations who may not have the administrative staff to complete the full application.

### **EQUIPMENT REQUESTS**

11. Grant requests sometimes involve the one-time procurement of health, safety or environmental equipment. The primary benefit of equipment purchased with District grant funds must be for District residents. Although there is no requirement that such equipment be used exclusively for residents of the District, recipients having facilities both within and outside the District must attest that the equipment will be continually located within the geographic boundaries of the District. Recipients of funds granted toward purchase of equipment shall submit an end of year report on its use and impact (Addendum B).

### **GRANT MONITORING AND REPORTING REQUIREMENTS**

12. Grant recipients must accept the District's standard grant/contract terms and conditions as a stipulation of any grant award. All grants shall be subject to appropriate fiscal and programmatic monitoring by District staff and/or consultants. The monitoring requirements will consist of programmatic goals for the number of east county residents impacted (Addendum B). Specifically, the number will reflect "unique" residents. For example, if a resident is seen in a program more than once during a 12-month period, the resident will be counted only one time for reporting purposes. Any grant recipient not meeting the monitoring requirements as identified in the grant agreement and/or agreed to with District staff and/or consultant, including the timely submittal of programmatic quarterly reports will not be eligible for funding in subsequent years.
13. Grants recipients will not be able to request any remaining funds after 30 days from termination of the agreement. Unless otherwise agreed upon by the District, grant recipients shall return any unused project funds, including funds granted toward

procurement of equipment, to the GHD within thirty (30) days of termination of grant agreement. Should the grantee wish to reallocate grant funds for a different purpose, a request from the grantee must be submitted to the Grants, Sponsorships and Scholarships committee for approval.

## **FUNDING LIMITATIONS**

14. If there is a history of funding with an applicant, the committee will consider the amounts previously granted. The baseline eligibility amount will be no more than the sum total distributed to the agency the previous year minus any extraordinary amounts the agency may have received.
  - a) Should an extraordinary circumstance be brought to the attention of the committee with a higher amount requested with their current application, the committee may consider the circumstances and the higher funding amount requested. These rare requests must withstand a super majority vote of the full board (4/5). If the request does not receive a super majority (4/5) vote, the applicant will need to submit a new application which then will be added back into the applicant request queue for consideration.
15. Grant proposals that are based on a new program or service to the community may be asked for additional information to help support the sustainability of the new program or service. Examples of additional information may include a business plan, proof of concept, local data, additional financials, etc.
16. Grant applicants not providing direct patient care programs may be deemed ineligible for consideration of District funding. Grant applicants considered financially strong based on significant levels of private and/or other government funding may be deemed ineligible for consideration of District funding, based on actual community needs and available District funds.
17. District funding of other government agencies (i.e., cities and special districts) is limited to education and/or scholarship programs for the training of health workers and professionals. Aside from such education programs, government agencies are ineligible for District financial assistance if the purpose of any request can be legally funded from the agency's own funds. Insufficient local revenues shall not be a basis for an exception to this prohibition.

## **OTHER PRIORITY CONSIDERATIONS**

18. The Board has determined that available resources shall be distributed throughout the geographic boundaries of the District to the extent that population and need dictate. Accordingly, in evaluating proposals for health care grants and allocating funds, consideration will be given to those organizations and in those categorical areas that meet the needs of the otherwise underserved.
19. Grants Applications that serve to meet health care goals or address health care risks as identified by Grossmont Hospital, or that are included in Community Health Needs Assessments for the East Region population.

20. Priority consideration may also be considered for those proposals that demonstrate a collaboration of complementary providers of service. The Grant Application must illustrate how an organization's innovations, provision of patient service improvements and/or operational improvements are proposed to contribute to the expansion of the mission of the Grossmont Healthcare District. Some examples of collaboration:

- The partnership of two or more non-profit organizations that through efficiency are able to achieve a reduction in operational costs.
- The sharing of innovations, delivery of service methods, outcomes, and/or operational improvements between two or more non-profit organizations.
- Increasing the capabilities and efficiencies of smaller organizations or other health providers in the District through operational linkages and/or knowledge sharing.
- Efforts that expand the mission of the Grossmont Healthcare District through organizational partnerships that serve to increase the profiles and/or capabilities of other providers associated with the District.

**The District will maintain an individual identity in the case of any formal partnership included in the examples above.**

## **SPONSORSHIP OF CHARITABLE EVENTS**

21. Events advertised in brochures and/or fliers that give the appearance of being sent to the District as part of a mass mailing shall not be considered as a formal request.
22. Organizations requesting the District to sponsor a charitable event shall submit their request in either of the following ways:
- a) solicit in the form of a letter, or
  - b) in combination with a grant request application, as well as any appropriate back-up materials, including a list of sponsorship levels, if applicable.
23. The request shall clearly indicate the amount requested, the sponsorship opportunity levels, and how the event will benefit a community health care program that provides services in the District.
24. The request shall include the price per individual ticket/pass to attend, as well as the portion of the amount attributed to the purchase of goods and services.
25. The request shall include a final accounting of the prior year's event, if applicable, as well as a budget for the event being requested, so the District can clearly determine the cost of holding the events in comparison to the funds benefitting community health care programs. No less than 80 percent of the revenue shall be applied to the organization's programs and not to event expenses.
26. Although the District understands the significance of golf tournaments as legitimate sources of fundraising for community health programs, State regulations prohibit the District from processing financial requests for such tournaments.

**SUBMISSION DEADLINES**

27. Grant and sponsorship applications for the fiscal year may be submitted only through December 31, 2022, although grant awards may be considered by the Board of Directors through the balance of the fiscal year (ending June 30, 2023). Applications received January 1, 2023, and later will not be considered unless approved by a four-fifths supermajority of the District Board members. For an overview of the schedule used to process and review incoming grant and sponsorship requests, see Addendum C.

**SCHOLARSHIP ASSISTANCE AWARDS**

28. The District is an active supporter of healthcare education and training for the benefit of future generations. Each year, a portion of the overall District grants and sponsorships budget is allocated for scholarship programs offered to local high school and college students living or attending school within District boundaries. Scholarships may also be granted to non-residents of the District as long as they have been working in the District for the last two years. Applicants must only apply to one program in a given year and can only win the scholarship one time.

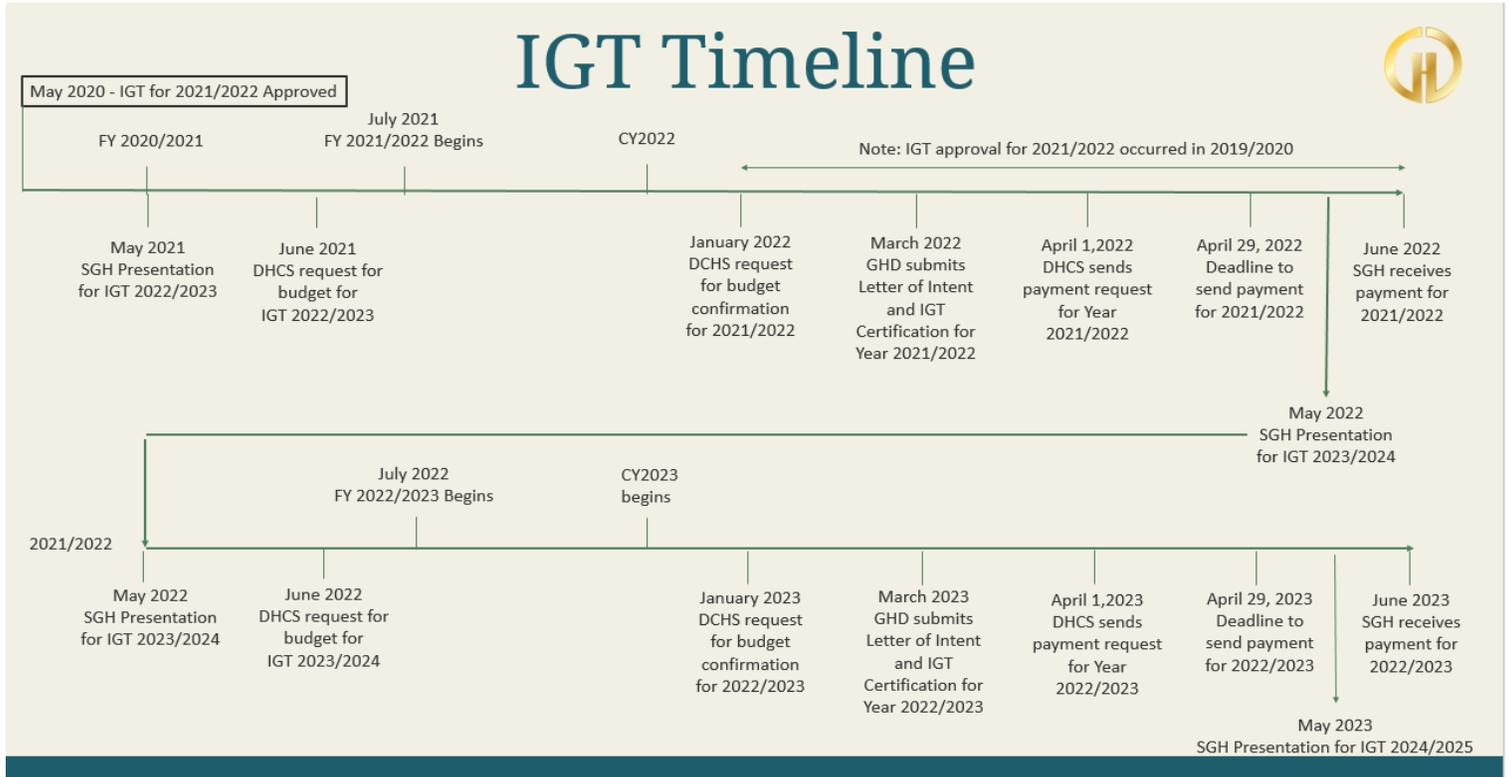
29. Scholarship Assistance Awards shall be budgeted in the amount of \$249,000 as part of an overall total budget allocation of \$2,620,000 for FY2022-23, to include the following allocations:

Scholarship	Eligibility/ Criteria	No. of Awards	First Place	Second Place	Total
Healthcare Scholarship Program: (21 High Schools & 1 Middle College)	Addendum D	44	\$2,000	\$1,000	\$66,000
Richard J. Bea, RN Annual Nursing Scholarship	Addendum E	2	\$5,000	\$3,000	\$8,000
Health Tech Scholarships	Addendum F	5	\$5,000	N/A	\$25,000
Behavioral Health Scholarship Program	Addendum G	5	\$10,000	N/A	\$50,000
Advanced Practice Nurse Scholarship Program	Addendum H	5	\$10,000	N/A	\$50,000
Physician Assistant Scholarship Program	Addendum H	5	\$10,000	N/A	\$50,000

If you believe your grant or sponsorship request meets the above criteria, grant applications and other resources are available at [grossmonthealthcare.org/grants](https://grossmonthealthcare.org/grants), or you may contact us with questions at (619) 825-5050 or [info@grossmonthealthcare.org](mailto:info@grossmonthealthcare.org).

# ADDENDUM A

## Inter-Governmental Transfer Process



## ADDENDUM B

### FY 2022-23 Quarterly Program Update Report (For Grants Awarded 7/1/22-6/30/23)

Organization/Agency Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Reporting Quarter (1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>): \_\_\_\_\_ Date of Report: \_\_\_\_\_ Equipment Report: Y / N

Title of GHD-Funded Program: \_\_\_\_\_

Grant Amount: \_\_\_\_\_ Term of Grant Agreement: \_\_\_\_\_ to \_\_\_\_\_

Objective	1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter*	4 <sup>th</sup> Quarter	Total
<b>Goal of unduplicated clients served</b>					
<b>Actual number of unduplicated clients served</b>					

\*(Note – One time equipment reports can list the totals for the goal and the actual.)

1. How did the program meet the goals of the grant and how did it specifically address the identified health need(s) during the quarter? If goals were not met, please explain.
  
2. Positive health impact in the community. (List or attach any specific outcomes other documentation that may be helpful.)
  
3. Any additional comments?

# ADDENDUM C

## Grant Review Schedule FY 2022-23

Below is an overview of the schedule used regarding receipt and review of incoming Grant/Sponsorship application requests.

### Step 1:

- Last Wednesday of the month – Applications due for consideration in the next month; *must be received by noon.*

**NOTE:** *Applicants should not assume an application received by this date will guarantee Board consideration in the next month (see below).*

### Step 2:

- Second week of the month – Grants Committee Meeting – Applications reviewed for potential recommendation to the Board.
- Third Friday of the month – Monthly Board Meeting – Grant applications considered if they have been recommended by the Grants Committee.

### Step 3:

- Second week of the month – Grants Committee Meeting – Applications deferred from prior month reviewed for recommendation to the Board, after pertinent questions have been answered. In some cases, the applicant may be invited to attend this meeting to provide additional information.
- Third Friday of the month – Monthly Board Meeting – Grant applications considered if they have been finalized by the Grants Committee.

**NOTE:** Schedules may change as needed.

## ADDENDUM D

### High School Scholarship Program FY 2022-23

GHD appropriated scholarship funds to be awarded to graduates of high schools within the boundaries of the District during school year 2022-23. Each high school (listed below) is eligible to select recipients for two awards in the amount of \$2,000 (1<sup>st</sup> Place) and \$1,000 (2<sup>nd</sup> Place), to be awarded to graduating seniors residing within the District.

#### Eligible Schools

- Christian Unified
- Diego Valley Charter
- El Cajon Valley
- El Capitan
- Foothills Christian
- Granite Hills
- Grossmont
- Grossmont Middle College
- Helix Charter
- IDEA Center
- Innovation High (Lakeside)
- Innovation High (Lemon Grove)
- Liberty Charter
- Monte Vista
- Mount Miguel
- Mountain Empire
- Patrick Henry
- River Valley Charter
- Santana
- Steele Canyon Charter
- Valhalla
- West Hills

#### Criteria

1. Private and charter schools with at least 10 graduating seniors for the current year are eligible.
2. Nominees shall be selected from among graduating seniors residing within the Grossmont Healthcare District.
3. Nominations will be submitted to GHD no later than the first Friday in February, by school authorities. The Senior Class Advisor/Counselor will ordinarily be the nominating authority.
4. Each school may nominate a “primary” recipient and a “secondary” recipient, each of whom shall be considered for the cash awards listed above. Nominees shall be selected from among students planning to pursue health care careers at the college level. The nominating authority may accept at face value the student’s assertion

that he/she intends to pursue a health care career. The term “health care career” shall be broadly interpreted to include not only the healing arts, but also those non-traditional careers recognized by the State of California for which citizens may legally seek assistance for illness, injury or disease.

5. Nominees shall have earned, as of the completion of the first semester of their senior year, no less than a 3.0 cumulative grade point average based on a scale of 4.0 as grade “A”.
6. Economic need is not a criterion for award. However, the nominating authority may, at his/her sole discretion, use “economic disadvantage” as a “tiebreaker”. The nomination authority may also use as a “tiebreaker” consideration of those students not receiving an award from any other scholarship program.
7. The school shall agree to make the availability of these scholarships known to all eligible students.
8. Nominees will be asked to participate in a public ceremony at which the nominees will be recognized (see below).
9. Students must provide Grossmont Healthcare District with contact information and agree to be surveyed about their professional status at any point in their school and up to one year after. This information will be used to determine the effectiveness of the scholarship program.
10. Monies will be awarded to students upon proof of successful completion of:
  - a. One semester of college classes – completed following graduation from high school – with a minimum of 9 units and no less than a 2.5 grade point average;  
or
  - b. A certificate program at the Grossmont Health Occupations Center.
11. Students have up to their second semester after graduating from high school to claim their scholarship money or they will forfeit their scholarship.

**Student needs to submit a copy of their transcript along with their name and address to the District for processing of payment by June 30, 2024.**

The scholarship winners shall be recognized at the regular monthly meeting of the Board of Directors on **Friday, March 17, 2023**. We ask that the students arrive no later than 7:15 a.m. to receive their certificates and have their photos taken with the Board.

## ADDENDUM E

### RICHARD J. BEA NURSING SCHOLARSHIP FY 2022-23

Grossmont Healthcare District will award two non-renewable scholarships for the Richard J. Bea Nursing Scholarship in the amount of \$5,000 (1<sup>st</sup> Place) and \$3,000 (2<sup>nd</sup> Place), to be awarded to Registered Nursing students based on their community involvement. (Previous scholarship recipients are not eligible to reapply.)

#### Criteria

1. Must be current resident of the Grossmont Healthcare District (and have been so for a minimum of one year) – copy of ID/utility bill required; **OR** a graduate of a high school within the District (must be named in application); **OR** have worked in the GHD east county region for the last two years.
2. Must provide proof of completion of one successful year in a registered nursing program and provide evidence of current enrollment (any ACEN-approved RN program, formerly NLN).
3. Must provide evidence of community volunteer work, not necessarily in the nursing field (volunteer work may be within either school or resident community).
4. Must include an essay titled “The Future of Nursing in My Community.” (no more than 500 words)
5. Must include a letter of recommendation from a nursing instructor.

**Note:** This award is meant to encourage the development of nurses new to the profession. Therefore, the award is not available to ADN to BSN, diploma to BSN/MSN/NP programs. All of the above must be met or application will **not** be eligible for review.

# ADDENDUM F

## HEALTH TECH SCHOLARSHIP FY 2022-23

Grossmont Healthcare District will award five scholarships for the Health Tech Scholarship in the amount of \$5,000, to be awarded to *students in a health care related technical program (examples of eligible occupations listed below)*. (Previous scholarship recipients are not eligible to reapply.)

### Criteria

1. Must be a current resident of the Grossmont Healthcare District (and have been so for a minimum of one year); **OR** must have graduated from a high school within the GHD. (ID/utility bill or name of high school must be provided.); **OR** have worked in the GHD east county region for the last two years.
2. Must provide proof of registration in current school and course of instruction. (See eligible occupations below). **Please contact us if your field is not listed.** Please also provide Faculty Advisor name, phone and email.
3. Must include an essay titled “My Career: Where I Will Be Five Years From Now?” (no more than 500 words)
4. Must include a letter of recommendation from a current instructor.

**Note:** All of the above must be met or application will **not** be eligible for review.

Example Occupations (this is not a complete list, but an example of those that qualify):

- |   |  |   |
|---|--|---|
| <input type="radio"/> Anesthesiology Tech | <input type="radio"/> Licensed Vocational Nurse  | <input type="radio"/> Pharmacy Tech         |
| <input type="radio"/> Cardiovascular Tech | <input type="radio"/> Occupational Therapy Asst. | <input type="radio"/> Respiratory Therapist |
| <input type="radio"/> Radiology Tech      | <input type="radio"/> Orthopedic Tech            | <input type="radio"/> Speech Therapy        |
| <input type="radio"/> Laboratory Tech     | <input type="radio"/> Pathology Tech             | <input type="radio"/> Telemetry/EKG Tech    |

## ADDENDUM G

### BEHAVIORAL HEALTH SCHOLARSHIP FY 2022-23

Grossmont Healthcare District will award five scholarships for the Behavioral Health Scholarship in the amount of \$10,000, to be awarded to *students in a post-baccalaureate program (examples of eligible degrees are listed below)*. (Previous scholarship recipients are not eligible to reapply.)

#### Criteria

1. Must be a current resident or currently employed within the Grossmont Healthcare District (and have been so for a minimum of one year); **OR** must have graduated from a high school within the GHD. (ID/utility bill, letter from employer, or name of high school must be provided.); **OR** have worked in the GHD east county region for the last two years.
2. Must provide evidence of acceptance or registration in a post-baccalaureate program (see eligible degrees below). **Please contact us if your degree or field is not listed.** Please also provide Faculty Advisor name, phone and email.
3. Must provide no more than two letters of recommendation from academic or professional references in healthcare settings.
4. Must include an essay titled "Provide recommendations on the improvements you would make to better support behavioral health patients in the community and where do you see yourself in five years." (no more than 500 words)

**Note:** All of the above must be met or application will **not** be eligible for review.

Examples of Eligible Degrees (this is not a complete list but an example of those that qualify):

- Doctor of Philosophy (Ph.D.) in a field of psychology
- Doctor of Philosophy (Ph.D.) in nursing with specialized focus on psychiatry
- Doctor of Psychology (Psy.D.)
- Master's Degree in Social Work (MSW)
- Master's Degree (M.S. or M.A.) in a behavioral health related field (psychology, counseling psychology, marriage or family therapy, etc.)
- Psychiatric Mental Health Nurse Practitioner (PMHNP)

## ADDENDUM H

### ADVANCED PRACTICE CLINICIAN (APC) SCHOLARSHIP FY 2022-23

Grossmont Healthcare District will award ten scholarships for the Advanced Practice Clinician Scholarship in the amount of \$10,000 each, to be awarded to five Registered Nurses AND five Physician Assistant candidates who have been accepted into Nurse Practitioner (NP) or Physician Assistant (PA) programs. (Previous scholarship recipients are not eligible to reapply.)

#### Criteria

1. Must be current resident of the Grossmont Healthcare District (and have been so for a minimum of one year) – copy of ID/utility bill required; **OR** a graduate of a high school within the District (must be named in application); **OR** have worked in the GHD east county region for the last two years.
2. Must provide evidence of acceptance or registration to an accredited NP or PA program. Please also provide Faculty Advisor name, phone and email.
3. Must provide two letters of recommendation from an instructor.
4. Must include an essay titled “How does the Advance Practice Clinician profession affect the advancement of healthcare delivery services and where do you see yourself in five years” (no more than 500 words)
5. For nurses, must provide evidence of a valid Registered Nursing license and provide proof of completion of one successful year in a registered nursing program.

**Note:** All of the above must be met or application will **not** be eligible for review.