

**FY 2021-22**  
**Grant Application Package**  
(For July 1, 2021 - June 30, 2022 Submissions)



**Requesting \$25,000 or less?**

**More than \$25,000 for purchase of personal property (such as lifesaving equipment?)**



**Simplified Grant Application**

A simplified grant application procedure is available to those applicants seeking grants of \$25,000 or less. The simplified procedure is also applicable for applicants whose request exceeds \$25,000 for the purchase of personal property only (e.g., lifesaving equipment).

**Simplified requests may be submitted using only:**

- 1. The “Cover Page” (pg. 10);**
- 2. The “Project Budget Form” (pg. 13); and**
- 3. The “All Budget Sources Form” (pg. 14) (Required only if you are requesting more than \$25,000 or have an overall operating budget of \$500,000 or more.)**

**Requesting more than \$25,000 (not for personal property)?**



**Grant Application**

The grant application procedure is for those seeking more than \$25,000 (not for personal property).

**Requests should be submitted using:**

- 1. The “Cover Page” (pg. 10);**
- 2. The “Grant Application Checklist” (pgs. 11-12);**
- 3. Written material and budget forms (detailed on pgs. 7-9):**
  - **Grant Application Summary**
  - **Agency Capability**
  - **Problem Statement/Needs Assessment**
  - **Program Services and Performance Plan**
  - **Budget Forms**
  - **Attachments**

**All grant applications may be mailed, delivered or sent electronically.**

**Email to:**

[csloan@grossmonthealthcare.org](mailto:csloan@grossmonthealthcare.org)

**Mail or Deliver to:**

Crystal Sloan  
Grossmont Healthcare District  
9001 Wakarusa Street  
La Mesa, CA 91942

## **BACKGROUND INFORMATION**

Grossmont Healthcare District (GHD) is a government entity under the Local Health Care District Law (Statutes 1945, Chapter 932; Health and Safety Code, Division 23, Sections 32000 et seq., of the State of California). The District serves the residents of eastern San Diego County.

In 1952, the residents of eastern San Diego County voted to establish, build and operate Grossmont Hospital. Since 1991, the medical center has been leased to Sharp HealthCare. Grossmont Healthcare District uses property tax revenues to fund health related programs serving the residents of eastern San Diego County.

The current mission statement of the District is as follows.

## **MISSION STATEMENT**

AS STEWARDS OF THE PUBLIC TRUST, YOUR GROSSMONT HEALTHCARE DISTRICT WILL PRESERVE AND PROTECT THOSE RESOURCES ENTRUSTED TO ITS CARE.

To maintain and improve the physical and behavioral health of its constituents, we will:

- Partner with our hospital operator, Sharp HealthCare, to ensure access to state-of-the-art medical services at Grossmont Hospital for all of the residents of Grossmont Healthcare District and beyond.
- Anticipate and recognize the unmet health care needs of the communities we serve and support suitable services to the greatest extent possible consistent with available resources.

# **GUIDELINES**

**Please read the separate Grants Policy document for FY 2021-22  
prior to completing this grant application.**

The District addresses its mission by awarding grants for the delivery of specific health-related services. The following guidelines will give prospective applicants a comprehensive picture of the District's funding priorities.

## **A. Programs Funded**

The District funds programs that provide:

- Health Education and Prevention
- Health Promotion
- Health Maintenance
- Health Care Services
- Health Facilities and Equipment
- Collaborative Efforts
- Efforts to develop and test new approaches to solving problems within the health field

"Health" includes both physical and mental health.

## **B. Population Served**

As a public agency, Grossmont Healthcare District (GHD) grant funds must serve only GHD residents (residents of eastern San Diego County). Maps of the District are available at the offices of the Registrar of Voters, the Local Agency Formation Commission (LAFCO), or the District office.

## **C. Term of Funding**

Grants are valid for a maximum of twelve months. An extension of the grant period requires approval of a grant extension or a separate grant. Organizations are cautioned to conduct their programs and activities with the assumption that the program will end on the scheduled completion date.

Grant applicants considered financially strong based on significant levels of private and/or other government funding may be deemed ineligible for consideration of District funding. As part of the grant application, organizations requesting more than \$25,000 or having overall operating budgets of \$500,000 or more are required to include such funding sources on the provided "All Budget Sources" form.

**D. Applicant Eligibility**

To be eligible for consideration, the applicant must meet the following requirements:

1. The agency must be an incorporated nonprofit organization with a tax-exempt status under State law and the Internal Revenue Code; or be a public/governmental agency, program or institution.
2. The agency must demonstrate the ability to provide proposed services. Greater consideration will be given to agencies with experience in providing health-related services.
3. The agency does not need to be located within the GHD, but it must document that services are/will be provided within the GHD service areas as defined by ZIP Code.

**E. Funding Levels**

A total of \$2,520,000 is available, as indicated in the District’s approved Grants Policy for the fiscal year. The Board reserves the right to periodically increase or decrease the total funding of the program. This funding level will be redetermined annually.

**F. Funding Priorities**

As indicated in the Grants Policy, Aging Concerns, Behavioral (including Mental Health and Substance Abuse), Cancer, and Chronic Conditions, including a) Cardiovascular Disease, b) Diabetes (Type 2), and c) Obesity have been identified as Community Health Needs for the San Diego East Region population, verified by assessments conducted by the County of San Diego, the Hospital Association of San Diego and Imperial Counties, and/or Sharp HealthCare in conjunction with the District. Therefore, added weight may be considered for grant requests that meet those needs when considering grant distribution.

Note: To be eligible for consideration as a grant in one or more of the Community Health Needs categories noted above, the applicant must demonstrate that the program’s focus is directly on that need. Programs that assist a broader group, with only some of the individuals falling into the category, do not qualify for this consideration.

GHD seeks grant requests that emphasize the following characteristics:

- Efforts to make health care more accessible and affordable, especially to underserved residents, while supplementing “safety net” programs
- Delivery of health-related services to high-risk/special needs populations
- Efforts to promote the health and well-being of all District residents
- Efforts to address unmet healthcare service needs in the community
- Efforts to increase coordination and collaboration of services; see examples on page four of Grants Policy

- Organizations that demonstrate a realistic potential to sustain projects on a continuing basis after the expiration of GHD funding
- The training and education of the future health care workforce

Applicants are encouraged, where appropriate, to include:

- Matching funds
- In-kind services
- Client fees
- Other funding sources
- Agency partnerships

**G. Ineligible for Funding**

GHD will not fund:

- Activities in direct competition with those provided or contemplated by Grossmont Hospital, or services adequately provided by entrepreneurial or for-profit enterprises in the private sector
- Endowments, with the exception of those that may be established by Sharp Grossmont Hospital or the Grossmont Hospital Foundation
- Expenses related to fundraising or lobbying of public officials
- Organizations intending to "pass-through" or re-grant GHD funds to other organizations, unless acting as an authorized fiscal agent as indicated in the Grants Policy
- Basic research, defined herein as the pursuit of knowledge without practical program or human applications
- Sectarian purposes
- Political purposes
- Individuals (except for GHD-established and/or supported healthcare scholarship programs)
- Projects for which adequate funding is available from other resources
- Projects capable of sustaining themselves through fee collection or client donations
- Deficit liquidation proposals and/or bankruptcies
- Indirect costs in support of grant purposes are allowable, but in no case shall exceed four percent (4%) of the grant total
- Replacement funds so that a project's current funding can be shifted to other programs of the applicant

## H. **Review Process**

During the review process of the grant applications, GHD may require additional information from applicants. This information may include oral or written clarification of a grant request and/or site visits. Final funding decisions will be made by the entire GHD Board at a regular public meeting.

The Board may, at its sole discretion, offer a grant greater or lesser than the requested amount.

## I. **Grant Monitoring**

In accepting a grant, the recipient agrees to periodic monitoring and/or auditing of the grant program by District staff members and/or a consultant.

**NOTE:** Any grant recipient not meeting the monitoring requirements as identified and/or agreed to with District staff and/or consultant, including the timely submittal of programmatic reports, will not be eligible for funding in subsequent years or for the payment of open balances during the current funding cycle. Future years' funding may be, at the Board's discretion, contingent on a measure of quantifiable and/or qualifiable outcomes resulting from the program, including but not limited to a measure of the positive health impact in the community.

## J. **Information and Inquiries**

Please direct needed questions to the Grossmont Healthcare District at (619) 825-5050 or [info@grossmonthhealthcare.org](mailto:info@grossmonthhealthcare.org) in advance of completing these materials.

Aside from general questions and phone calls seeking clarity, Grossmont Healthcare District Board Members, CEO and staff cannot schedule individual meetings with potential grant applicants outside of the established Grants Committee process. The District may provide technical assistance to grant applicants, upon request, by grant program staff.