

# Memo

**To:** Board Members  
**From:** Aaron Byzak  
**Date:** April 4, 2025  
**Subject:** Community Health Committee Minutes – **April 2, 2025**

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The Committee met on Wednesday, April 2, 2025, at 12:00 p.m. Members of the public were able to participate by telephone, Zoom, or in-person at the Grossmont Healthcare District Conference Center, located at 9001 Wakarusa Street, La Mesa, California. In some cases, discussion of items may have taken place out of sequence during the meeting.

**Attendees:** Director Virginia Hall, Chair  
Director Nadia Farjood, Member  
Aaron Byzak, Interim Chief Executive Officer  
Tom Scaglione, Chief Administrative Officer (via Zoom)  
Amy Abrams, Chief Community Health Officer  
Holland Kessinger, Head Librarian  
Ryan Purdy, Sharp Grossmont Hospital

- A. Call to Order:** The meeting was called to order by Director Hall at 12:08 p.m.
- B. Approval of Agenda:** With the agenda being adjusted to prioritize old business first, specifically the Community Health Grant Policy, the agenda was approved.
- C. Public Comment:** There was no public comment.
- D. Reports/Discussion/Possible Action Items**
1. Health & Wellness Library
    - a) Mobile Outreach Library Update

*(This agenda item was not discussed.)*

b) Library Policies

The Committee reviewed the updated Library Policies and will adopt Policies i - xiv, and xvi - xx, with a few minor edits as noted below. Due to time constraints, Policy xv will be discussed at the next meeting. Policies xxi and xxii will be removed, as they are no longer relevant to current Library operations.

- i. Art and Community Exhibits Policy
- ii. Collection Development Policy: The Collection Development Policy was reviewed. Director Farjood encouraged staff to align the collection with identified community health needs. Director Hall asked that the Library's URL be included in the policy.
  - (a) Item Review Request Form
- iii. Community Information
- iv. Computer Use Policy: Typo to be corrected.
- v. Copyright
- vi. Gift and Donation Policy
- vii. Internet Use Policy
- viii. Lending Policy
- ix. Patron Behavior Policy
- x. Printing Policy
- xi. Patrons' Personal Information Policy
- xii. Virtual Reality Policy
- xiii. Website Policy
- xiv. Wellness Wednesday Speaker Guidelines

xv. General Driving Policy (new)

This Policy was discussed and was identified as needing further discussion. After the Policy is reviewed in the Community Health Committee, it will be reviewed by the Policies & Procedures Committee, as it relates to departments other than Community Health and Library.

xvi. Individuals with Service Animal Guidelines (new)

xvii. Library Card Policy

xviii. Mobile Outreach Library Policy

xix. Mobile Outreach Library Service Agreement

xx. Research Request

xxi. Journal Retention Policy

This Policy was discussed and will be removed.

xxii. Subscription Online Databases Policy

This Policy was discussed and will be removed.

2. Programs & Events

a) Monthly Report

The Committee discussed GHD's annual community health event on April 29 regarding registration numbers and marketing efforts. CCHO Abrams explained that the focus at the moment is the launch of the Mobile Outreach Library on April 7 which is ceremonial in nature and will be covered in the local press and on the website. Everyone is welcome to attend. After the April 7 launch, a second press release will go out for the community health event. There will be a social media campaign with the event posted on Facebook, LinkedIn, and on the GHD website. Flyers will be available in English, Arabic, and Spanish. Invitations will be sent to stakeholders, grantees, city councils, county officials, and people involved in policy making. CCHO Abrams will send out a message to the Board with a link to the Facebook post to notify their networks of the event.

The success of the Wellness Wednesday program was noted with 70 participants at this month's event, highlighting the types of healthcare programs the community is interested in.

b) Community Health Program Grant Policy

The Committee reviewed the Policy which is aimed to support organizations in piloting a new community health program. The annual budget for the program was set at \$12,000 for the upcoming fiscal year, with a maximum of 12 sessions and a budget of \$3,000 per pilot. The Committee discussed simplifying the language in the Policy documents to make them more accessible and less intimidating to potential applicants, including the use of "cash basis accounting" in lieu of "audited financial statements." CCHO Abrams will make the changes to the policy based on the Committee's revisions. It was recommended to present the Policy at the next Board meeting for action.

No consensus was made regarding the eligibility of cities, counties, or government agencies to participate in this program. Director Hall will raise the issue with the full Board and let them decide.

3. Community Health Initiatives

a) Transfer of Care Collaboration Update

Director Hall attended their last meeting where they expressed their appreciation for Grossmont Healthcare District's support.

b) Rural Health Coalition Update

Director Farjood had an opportunity to talk with Rose Turner (Sharp Grossmont Hospital) who spoke highly of the success of the Rural Health Discharge Program, which has significantly reduced rural admission rates at Sharp Grossmont Hospital. Ms. Turner expressed an interest in expanding the Program's support from the District, to include an additional rig and full-time employment. Director Farjood is in support of continuing this discussion at a future Committee meeting.

c) Grossmont Hospital Corporation (GHC) Zone 1 EMS Contract Update

Interim CEO Byzak provided an update on the Zone One ambulance contract, which is currently under legal review. The contract is expected to be finalized soon, with a potential 6-month extension.

4. Community Health Budget Update

CAO Scaglione to send out a budget memo to Committee members by the end of the week, comparing the proposed budget for the upcoming year to last year's budget and focusing on significant changes. Committee members to review the budget memo and provide comments once received.

**E. Next Meeting:** The next regularly scheduled meeting on the calendar is Wednesday, May 7, 2025, at 12:00 p.m.

**F. Adjournment:** There being no further business, the meeting adjourned at 1:07 p.m.