

**BOARD OF DIRECTORS
Meeting Minutes
October 15, 2021**

A recording of this meeting can be found linked [here](#). These meeting minutes show the time of specific agenda items. Fast forward the recording to the item of interest to hear detailed discussion.

The Board of Directors of Grossmont Healthcare District held a regular meeting on Friday, October 15, 2021 at 7:30 a.m. via teleconference and in person. Members of the public were able to participate by telephone, Zoom, or at the Grossmont Healthcare District Conference Center, located at 9001 Wakarusa St., La Mesa, California. For purposes of these minutes, the listed items are reflected in the order set forth on the posted Agenda. In some cases, discussion of items may have taken place out of sequence during the meeting. Mis-labeled items on the agenda have been corrected in these minutes.

Directors Present: Robert Ayres
Gloria Chadwick
Michael Emerson
Virginia Hall, President
Randy Lenac

Staff Present: Jeffrey Scott, District General Counsel
Christian Wallis, District Chief Executive Officer
Erica Salcuni, District Director of Programs & Outreach
Tom Scaglione, District Interim Chief Financial Officer
Rachelle Kiefulff, District Director of Library Operations
Kay Ornelas, District Staff Accountant

Guests: Scott Evans, CEO, Sharp Grossmont Hospital
Javier Ochoa, Sharp Grossmont Hospital
Mishal al-Rawaf, Sharp Grossmont Hospital
Ryan Purdy, Sharp Grossmont Hospital
Jason Broad, Sharp Grossmont Hospital
Dee Ammon, Sharp Grossmont Hospital
Adama Dyoniziak, Champions for Health
Tiffany Piquilloud, Challenge Center
Daniel Kindron
Ruth Pan

A. Call to Order

The meeting was called to order at 7:30 a.m. by President Hall.

B. Pledge of Allegiance

Director Chadwick led the pledge.

President Hall took a moment of silence to acknowledge the two deaths in the recent airplane crash that took place in Santee.

C. Approval of Agenda

Motion was made by Director Ayres, seconded by Director Chadwick, and unanimously carried (5-0) to adopt the agenda.

D. Public Comment **(00:03:49)**

Opportunity for citizens to speak on items of interest within the subject matter jurisdiction of the District. Persons wishing to address a matter not on the Agenda may be heard at this time; however, in accordance with California law, no Board discussion or action can be taken on items not on the Agenda. "Request to Speak" cards should be filled out in advance and presented to the Board President or recording secretary. For the record, please state your name. The Board has a policy limiting any speaker to no more than three minutes.

Sharp CEO Evans thanked the Board for their consideration of the IGT grant and informed them that not all the Sharp staff may be online during the time of discussion due to a joint commission review.

E. Consent Action Items

Consent Action Items are normally acted upon by a single vote encompassing all items within this section. Since the public may directly address the Board before action on any item, a member of the public may, upon request, speak to the item(s) before the vote is taken.

1. Minutes of Regular Meeting of September 17, 2021

2. Minutes of Regular Meeting of October 4, 2021

Motion was made by Director Ayres, seconded by Director Chadwick, and unanimously carried (5-0) to approve the meeting minutes of September 17, 2021 and October 4, 2021.

F. Reports/Presentations/Discussion/Possible Action Items

1. Reports

a) CEO Report – Christian Wallis (00:06:23)

District CEO Wallis gave a report, which included the following:

- Drive-thru clothing drive “Discharge with Dignity” is happening this Saturday 9am – 3pm, via a partnership with Sharp Hospital.
- Recently applied for COVID fiscal relief (\$297k). It will be two- three months before we hear back.
- Pension Plan with Sharp still in the works, as the district’s contracted attorney is connecting with Sharp. Will be on the Board agenda hopefully in a couple weeks.
- Assemblymember Weber is coming to the District on December 1, 2021, for use of our Auditorium space regarding a select committee on the social determinants of health.
- CEO Wallis was recently appointed to the ACHD Education Committee and will serve on that for the next year.
- Lucy Poplawska has been rehired at the District (same position – Communications Coordinator), starting November 1, 2021.

2. Community Grants and Sponsorships - Director Ayres (10/7/21) (00:08:07)

Director Ayres reported that the Community Grants & Sponsorships Committee met on October 7, 2021. Attendees and discussion are listed in the Committee minutes (which are linked from the Board agenda to the District website).

1) Consideration of Grant Requests

Recommended for funding:

- i. Inter-Governmental Transfer (IGT) for Hospital \$3M;
Recommendation \$3M

Director Ayres informed the Board of the cost breakdown (\$1M from existing grant budget and \$2M from the general fund).

Motion was made by Director Ayres, seconded by Director Chadwick, and unanimously carried (5-0), to approve the IGT grant to the Hospital for \$3M.

- ii. Therapy Centers, Inc. dba Challenge Center: Aging with Independence and Dignity for Low Income Seniors \$50k;
Recommendation \$25k

Motion was made by Director Ayres, seconded by Director Chadwick, and unanimously carried (5-0), to approve grant to Therapy Centers, Inc. dba Challenge Center for \$25k.

Not recommended for funding: (00:12:00)

- i. San Diego County Medical Society Foundation dba Champions for Health: PASD-Project Access to Health (PATH) \$25k (FY20-21 \$25k)

Adama Dyoniziak gave clarification and further input regarding Champions for Health's grant request. Grant still denied.

- ii. Episcopal Community Services: Central Eastern Regional Recovery Center \$25k (FY99-00 \$5k)
- iii. Outdoor Outreach: Adventure Clubs for Teens with Behavioral Health Needs \$25k (No prior funding)

2) Consideration of Non-grant Sponsorship Requests (00:18:31)

Recommended for funding:

- i. ECCoC Women in Leadership (\$750-\$5000)
Recommendation \$1,500 (Sapphire Sponsorship)

Motion was made by Director Ayres, seconded by Director Chadwick, and unanimously carried (5-0), to approve sponsorship to East County Chamber of Commerce for \$1,500 for the Women in Leadership Luncheon.

3. Finance/Audit Committee – Director Chadwick (10/7/21) (00:20:40)

Director Chadwick reported that the Finance/Audit Committee met on October 7, 2021. Attendees and discussion are listed in the Committee minutes (which are linked from the Board agenda to the District website).

a) Bond Refunding

- i. Presentation of the District's Financial Advisor regarding opportunities for savings if the 2011 series bond is refunded

Financial Advisor, Adam Bauer, gave a presentation regarding a summary of market conditions, the history and process of bonds, a summary of outstanding debt, and potential key refunding results for 2011 and 2015 series bonds. The 2015 series bonds are not ready however the 2011 series bond refunding could result in a savings of \$4M.

- ii. Recommendation: Approve Debt Management Policy

Motion was made by Director Ayres, seconded by Director Chadwick, and unanimously carried (5-0), to approve the Debt Management Policy.

- (a) Staff Report

Interim CFO Scaglione stated the staff joins the Finance/Audit Committee in the recommendation to approve the Debt Management Policy.

- iii. Recommendation: Approve contract with financial advisory company, Fieldman, Rolapp and Associates

President Hall mentioned the minor changes that need to be made to the contract, which are: 1) changing it from Kern County to San Diego County, and changing Board of Education to Healthcare District Board.

Motion was made by Director Chadwick, seconded by Director Ayres, and unanimously carried (5-0), to approve the contract with Fieldman, Rolapp and Associates.

- iv. Recommendation: Adopt resolution to authorize refunding of series B 2011

Motion was made by Director Chadwick, seconded by Director Ayres, and unanimously carried (5-0), to adopt the resolution to authorize the refunding of series B 2011.

- (a) Staff Report

Interim CFO Scaglione stated the staff joins the Finance/Audit Committee in the recommendation to adopt the resolution to authorize the refunding of series B 2011.

b) Annual Financial Report (00:48:50)

- i. Interim CFO will present information on the results of operations and financial position of the District for the year ended June 30, 2021

Interim CFO Scaglione made a presentation of revenues and expenses, and the balance sheet for the District's general and debt service funds, as well as restricted and unrestricted cash and investments, for FY20-21.

c) Public Salary Schedule (00:58:05)

- i. Recommendation: Approve and adopt the updated public salary schedule

This schedule meets CalPERS' minimum requirements and allows for flexibility with certain employment positions.

Motion was made by Director Chadwick, seconded by Director Emerson, and unanimously carried (5-0), to approve and adopt the Public Salary Schedule.

4. Investment Committee – Director Emerson (10/11/21) **(01:02:20)**

Director Emerson reported that the Investment Committee met on October 11, 2021. Attendees and discussion are listed in the Committee minutes (which are linked from the Board agenda to the District website). Director Emerson commented on the investment the District made a few years ago (for \$350k) regarding the Seniors in Crisis pilot project, which is now going out to bid for sustainment of the program. This was a wise investment in the community from the District, as the pilot program has been successful.

a) Investment Report for June 30, 2021 – Interim CFO **(01:06:00)**

- i. Presentation of the quarterly investment report, as required by District policy

Interim CFO Scaglione made a presentation of restricted and unrestricted cash and investments for FY20-21.

b) Revised Investment Policy – Interim CFO **(01:13:55)**

- i. Staff recommends revisions to the current investment policy to update finance transaction authority for recent personnel changes
Recommendation: Approve revisions to the Investment Policy.

Interim CFO Scaglione discussed revisions necessary to remove staff no longer at the District, as well as add the CEO and Interim CFO to the investment policy. The request for the revised policy originated by Bank of the West, the District's investments custodian. The revisions will allow staff to electronically access the custody account. This will primarily be an annual acceptance.

Director Emerson mentioned that the Date of Adoption will change.

Motion was made by Director Emerson, seconded by Director Hall, and unanimously carried (5-0), to approve the revisions to the Investment Policy.

c) Local Agency Investment Fund – Interim CFO (01:18:00)

- i. A Board-adopted resolution is necessary to change/update personnel authorized to make deposits and withdrawals from LAIF
Recommendation: Approve and adopt the resolution to change/update personnel authorized to make deposits and withdrawals from LAIF

Interim CFO Scaglione presented the resolution necessary to remove staff no longer at the District and to add the CEO and Interim CFO as authorized users to the District's LAIF account. This will allow the District to invest and be more active on our LAIF funds.

Motion was made by Director Hall, seconded by Director Emerson, and unanimously carried (5-0), to adopt and approve the resolution regarding the local agency investment fund.

5. Library Operations Committee – Director Hall (10/11/21) (01:21:00)

Director Hall reported that the Library Committee met on October 11, 2021. Attendees and discussion are listed in the Committee minutes (which are linked from the Board agenda to the District website).

a) 4th Quarter Library Programs

Library Director Kierulff reviewed a presentation relative to new Library programs.

b) Library Quarterly Report, July – September 2021

Library Director Kierulff shared the library usage report with the Committee for July through September 2021, as well as a year-to-year third quarter comparison (pre-COVID). There is an upward trend in the monthly e-newsletters. A Research Request option has been added online. The community has been excited for Wellness Wednesday, which are back in-person (and Zoom). New programs will be taking place during the day and evening for October – December. Library Director Kierulff answered questions of the Board.

The following items include written documentation. Committee reports may stand as written, unless a verbal report is requested by the Board.

6. Facilities – Director Lenac (9/24/21) (01:27:20)

Director Emerson shared with the Board regarding the possibility Audio-Visual RFP being posted. CEO Wallis further explained that the RFP was posted on October 1, with an October 11 bidders conference, to which two bidders attended. The RFP will close out on October 29th.

7. Government, Legal & Legislative Relations – Director Emerson (9/24/21)

8. Strategic Plan/Risk Management – Director Lenac/Hall (9/28/21)

G. Board Member Comments/Reports **(01:29:00)**

Monthly Stipend Report Meetings Attended – The report includes meetings from the prior month. Board Members are invited to provide brief reports on any community meetings, conferences, or trainings attended for which a stipend was paid, or for any other meetings of significance.

Director Lenac has a few minor amendments to the draft Employee Handbook and wanted to know who to send them to. Attorney Scott said to give suggested changes to him and he will address the concerns, and then it will go back to the Committee, with Board for full approval thereafter. Any amendments need to be received before October 20, 2021 (date of the next Policies & Procedures Committee meeting).

Motion was made by Director Chadwick, seconded by Director Emerson, and unanimously carried (5-0), to convene to closed session.

H. Convene to Closed Session **(01:32:25)**

1. Conference with legal counsel – Potential litigation (Government Code section 54956.9(d)(2))

Attorney Scott shared the outcome of the closed session:
The Board in closed session discussed the potential litigation matter and took no action.

I. Information Items

1. Committee Assignments
2. Approved Grants and Sponsorships as of September 30, 2021
3. Unpaid Grants and Sponsorships as of September 30, 2021

J. Next Regularly Scheduled Meeting(s):

1. Monday, November 1, 2021, 7:30 a.m.
2. Friday, November 19, 2021, 7:30 a.m.

K. Adjournment

There being no further business, **on motion duly made, seconded, and unanimously carried, the Board adjourned at 9:57 a.m.**

Respectfully submitted,

ATTEST:

Gloria A. Chadwick, RN, Secretary

Virginia Hall, RN, President