

**BOARD OF DIRECTORS  
Meeting Minutes  
October 21, 2022**

*Recordings of this meeting can be found linked [here](#). These meeting minutes show the times of specific agenda items. Fast forward the recording to the item of interest to hear detailed discussion.*

The Board of Directors of Grossmont Healthcare District held a regular meeting on Friday, October 21, 2022, at 7:30 a.m. via teleconference and in person. Members of the public were able to participate by telephone, Zoom, or at the Grossmont Healthcare District Conference Center, located at 9001 Wakarusa St., La Mesa, California. For purposes of these minutes, the listed items are reflected in the order set forth on the posted Agenda. In some cases, discussion of items may have taken place out of sequence during the meeting. Mis-labeled items on the agenda have been corrected in these minutes.

Directors Present: Virginia Hall, Board President  
Gloria Chadwick, Board Vice President  
Robert Ayres, Board Secretary  
Michael Emerson, Board Treasurer  
Randy Lenac, Board Member

Staff Present: Christian Wallis, Chief Executive Officer  
Tom Scaglione, Chief Administrative Officer  
Amy Abrams, Chief Community Health Officer  
Holland Kessinger, Head Librarian  
Jeffrey Scott, General Counsel

Guests: Bill Dennehy, Chandler Asset Management (via Zoom)  
James Sly, East County Economic Development Council  
Janelle Wallace, The Water Conservation Garden (via Zoom)  
Adam Wilson, LAFCO (via Zoom)

**A. Call to Order**

The meeting was called to order at 7:30 a.m. by President Hall.

**B. Pledge of Allegiance**

Director Michael Emerson led the pledge.

C. Approval of Agenda **(00:02:40)**

**Motion was made by Director Chadwick, seconded by Director Emerson, and unanimously carried (5-0), to approve the agenda.**

D. Public Comment **(00:03:15)**

There was none.

E. Consent Action Items **(00:03:00)**

1. Regular Meeting Minutes of September 16, 2022

2. Special Meeting Minutes of September 26, 2022

These minutes were revised to change “Michael Peddecord, MD” to “Michael Peddecord, DrPH.”

3. Regular Meeting Minutes of October 3, 2022

**Motion was made by Director Ayres, seconded by Director Emerson, and unanimously carried (5-0), to approve the meeting minutes of September 16, 2022, September 26, 2022, and October 3, 2022.**

F. Reports/Presentations/Discussion/Possible Action Items

1. Reports **(00:05:45)**

a) CEO Report – Christian Wallis

District CEO Wallis gave a report, which included the following:

- The District will be conducting their Fall Open House on November 2, 2022 to celebrate their 70<sup>th</sup> year as a District and 20 years in this building.
- CEO Wallis has been working with President Hall to establish a VA clinic in East County.
- District staff members visited the Fallbrook Healthcare District’s Wellness Center to see a new concept and to have a chance at interacting with local counterparts.

2. Community Grants and Sponsorships Committee – Director Emerson (9/22/22) (10/11/22) **(00:07:00)**

Director Emerson reported that the Community Grants & Sponsorships Committee met on both September 22, 2022 and October 11, 2022. Attendees and discussion are listed in the Committee minutes (which are linked from the Board agenda to the District website).

a) Consideration of Grant Requests

Recommended for funding:

- i. Therapy Centers dba Challenge Center: Enabling Aging with Independence and Dignity Initiative - \$25,000  
(Recommendation: \$25,000)
- ii. Trauma Intervention: Crisis Intervention - \$20,000  
(Recommendation: \$20,000 – Requires a 4/5 Board Vote) (FY21-22 \$8,000)

Jesus from the Challenge Center came to introduce himself to the Board.

**Motion was made by Director Emerson, seconded by Director Chadwick, and unanimously carried (5-0) to grant:**

- **\$25,000 to Therapy Centers dba Challenge Center regarding Enabling Aging with Independence and Dignity Initiative**
- **\$20,000 to Trauma Intervention regarding Crisis Intervention**

b) Consideration of Sponsorship Request

Recommended for funding:

- i. Friends of The Water Conservation Garden - \$9,500 or \$5,000  
(Recommendation: \$9,500)

A date is not yet set for the “Grossmont Healthcare District Day,” but will be determined once sponsorship is approved by the Board. Janelle Wallace from The Water Conservation Garden thanked the Board for their sponsorship and answered a Board question regarding the upcoming changes to their Joint Powers of Authority Board of Directors (Water District elected officials).

**Motion was made by Director Emerson, seconded by Director Chadwick, and unanimously carried (5-0), to approve the Friends of The Water Conservation Garden sponsorship for \$9,500.**

c) Consideration of Grant Allocation Request

- i. Recommendation: Consideration to Approve San Ysidro Health’s Budget Reallocation Request

**Motion was made by Director Emerson, seconded by Director Chadwick, and unanimously carried (5-0), to approve San Ysidro Health's Budget Reallocation Request in the amount of \$19,578.**

3. Strategic Plan Committee – Director Ayres (9/28/22) **(00:13:10)**

Director Ayres reported that the Strategic Plan Committee met on September 28, 2022. Attendees and discussion are listed in the Committee minutes (which are linked from the Board agenda to the District website).

- a) Recommendation: Consideration to Approve Healthcare Employment Pipeline Proposal with the East County Economic Development Council (James Sly, ECEDC)

Mr. Sly from the East County Economic Development Council gave a presentation regarding the partnership and solution for the healthcare job industry and the struggles it has, which included the project description, an example of career lattice, and expected outcomes. The Board inquired as to opportunities for grants and other funding sources, which ECEDC is actively working with other organizations on to implement. ECEDC named the other organizations they have partnered with for similar projects and answered all other questions the Board had. ECEDC mentioned that they cover east county all the way to Imperial County. Attorney Scott received further clarification regarding legal matters, as well.

In order to be open and transparent, the Board mentioned that the District CEO sits on the ECEDC Board, and one of the District Board members sits on an ECEDC Committee, both of which do not prove to be a conflict of interest.

Due to this proposal falling under several different District committees, Director Ayres recommends that President Hall return this item to the strategic planning committee for further evaluation and discussion.

4. Public Relations & Outreach Committee – Director Chadwick (9/19/22) (10/17/22) **(00:52:10)**

Attendees and discussion are listed in the Committee minutes (which are linked from the Board agenda to the District website).

- a) Recommendation: Consideration to Work with LAFCO on Temporary Expansion of District Boundaries to Supplement Rural Health Initiative

Director Chadwick briefly explained the reasoning behind the need for the District boundaries expansion and how it came about (current District zones vs. county zip codes). CEO Wallis explained further that due to recent discussions during the Rural Health Coalition meetings (a collaboration with CalFire, MEUSD, SYH, County Health and Human Services and Supervisor Anderson's Office, et al.), it was determined that the District does not formally

support certain rural communities (Boulevard, Jacumba). In order to (formally) serve these communities, there are two processes, one of which includes a temporary, project-related expansion via a memorandum to LAFCO for their Executive Officer to make a public health and safety finding, and the other is for a more formal permanent expansion and would require legal counsel and the county to be involved. Attorney Scott expressed concern regarding the temporary expansion and there being sufficient information or factual basis for the LAFCO determination. (LAFCO would need the work scope in order to determine which process would better suit the District.) The Board feels, however, there already is sufficient basis with COVID-19 and the California wildfires to grant a temporary expansion. Should the temporary expansion be granted, the Board did not believe that the newly covered areas would not be subject to current tax and bond allocations.

**Motion was made (and later amended) by Director Chadwick, seconded by Director Lenac, to approve a temporary expansion of District boundaries. Amended, and unanimously carried (5-0), to authorize CEO Wallis to provide LAFCO with the information necessary to temporarily expand the boundaries and fully support the Rural Health Coalition.**

The Board and President Hall recommend that the formal process hereafter go before the Strategic Plan Committee for further evaluation (but that the temporary expansion stay before the Public Relations & Outreach Committee).

*(Five-minute break had by the Board.)*

5. Investment Committee – Director Lenac (10/10/22) **(01:13:15)**

Attendees and discussion are listed in the Committee minutes (which are linked from the Board agenda to the District website).

- a) Recommendation: Consideration to Approve Quarterly Investment Report for June 30, 2022 Revised

CAO Scaglione explained that a draft Quarterly Investment Report was presented to the Investment Committee because LAIF information was not yet available. However, LAIF has been included in this Report, which needs to be approved by the Board, particularly for audit purposes.

**Motion was made by Director Lenac, seconded by Director Ayres, and unanimously carried (5-0), to approve the Quarterly Investment Report for June 30, 2022 Revised.**

- b) Recommendation: Consideration to Approve FY21/22 Annual Report

CAO Scaglione shared with the Board the recommendation to continue to engage with Chandler Asset Management to invest all General Fund money beyond administrative and operating reserve balances.

**Motion was made by Director Lenac, seconded by Director Ayres, and unanimously carried (5-0), to approve the FY21/22 Annual Report.**

- c) Recommendation: Consideration to Approve Quarterly Investment Report and Monthly Transaction Report for September 30, 2022 (Bill Dennehy, Chandler Asset Management)

Mr. Dennehy presented the Board with the Quarterly Investment Report, which included updates as to the economy, the account profile, and portfolio holdings. CAO Scaglione briefly presented the supporting monthly transaction report.

**Motion was made by Director Lenac, seconded by Director Emerson, and unanimously carried (5-0), to approve the Quarterly Investment Report and Monthly Transaction Report for September 30, 2022.**

- d) Recommendation: Consideration to Approve FY22/23 Investment Policy

CAO Scaglione briefly explained there are no significant changes made to the FY22/23 Investment Policy, including government code or Chandler's best practices. However, it is necessary every year to review and approve the Policy.

**Motion was made by Director Lenac, seconded by Director Emerson, and unanimously carried (5-0), to approve the FY22/23 Investment Policy.**

6. Finance/Audit Committee – Director Ayres (10/10/22) **(01:58:50)**

Director Ayres reported that the Finance/Audit Committee met on October 10, 2022. Attendees and discussion are listed in the Committee minutes (which are linked from the Board agenda to the District website).

- a) Recommendation: Consideration to Approve September 30, 2022 (1<sup>st</sup> Quarter) Financial Report

Quarterly finance reports will be provided to the Committee and full Board, with monthly finance reports being placed on Board agenda for informational purposes only. CAO Scaglione presented the Board with the first quarter financial report, which included a summary of revenues and expenses, as well as restricted and unrestricted cash and investments, and the balance sheets for the District's general and debt service funds, and reserve funds. The Committee members explained that in future reports, it will show the

actual and expected bond initiative revenues.

**Motion was made by Director Ayres, seconded by Director Chadwick, and unanimously carried (5-0), to approve the September 30, 2022 (1<sup>st</sup> Quarter) Financial Report.**

7. Library Operations Committee – Director Hall (9/23/22) **(02:09:45)**

Attendees and discussion are listed in the Committee minutes (which are linked from the Board agenda to the District website).

- a) Recommendation: Consideration to Approve Library Name Change (Amy Abrams, CCHO)

CCHO Abrams informed the Board of the process in which the District Community Health Team arrived at the recommended name change for the Library, as well as the recommended new name (and tagline) of “Grossmont Healthcare District’s Health & Wellness Library, a community resource for East County residents.” Discussion surrounding use of the terms “resource center” and “East County residents.”

**Motion was made (and later amended) by Director Chadwick, seconded by Director Hall, to approve the Library name change and tagline. Amended and unanimously carried (5-0), to approve the proposed Library name change to “Grossmont Healthcare District’s Health & Wellness Library” with proposed physical signage.**

The current proposed tagline will go back to the Library Operations Committee for further review and suggestions.

8. Policies & Procedures Committee – Director Lenac (10/4/22) **(02:23:40)**

Attendees and discussion are listed in the Committee minutes (which are linked from the Board agenda to the District website).

Director Lenac gave a brief update regarding the status of the revised Policies and Procedures Manual, which is in its final stages and should be presented to the Board, hopefully in November.

- a) Recommendation: Consideration to Approve Resolution No. 17 Approving Adoption of CalPERS 457 Plan

Director Lenac briefly explained the (payroll deduction) CalPERS 457 Plan to the Board, which would be made available to District employees and Board members at no cost to the District.

**Motion was made by Director Lenac, seconded by Director Ayres, and unanimously carried (5-0), to approve Resolution No. 17 approving the adoption of the CalPERS 457 Plan.**

- b) Recommendation: Consideration to Approve Resolution No. 18 Approving Adoption of SDRMA Employee Assistance Program (\$650/per year)

Director Lenac briefly explained the SDRMA Employee Assistance Program to the Board, which would be made to available to District employees at a cost of \$650 total/year for the District.

**Motion was made by Director Lenac, seconded by Director Ayres, and unanimously carried (5-0), to approve Resolution No. 18 approving the adoption of the SDRMA Employee Assistance Program.**

***The following items include written documentation. Committee reports may stand as written, unless a verbal report is requested by the Board.***

9. Government, Legal & Legislative Relations Committee – Director Lenac (9/16/22) (10/12/22)
10. Facilities Committee – Director Chadwick (9/23/22)
11. Risk Management Committee – Director Emerson (10/14/22)

**G. Board Member Comments/Reports (02:30:25)**

1. Monthly Stipend Report Meetings Attended – The report includes meetings from the prior month. Board Members are invited to provide brief reports on any community meetings, conferences, or trainings attended for which a stipend was paid, or for any other meetings of significance.
2. Board and CEO Comments

President Hall reminded all attendees of the upcoming District Open House, which is on calendar for Wednesday, November 2, 2022, from 10am – 1pm.

**H. Convene to Closed Session (02:31:00)**

1. Conference with Legal Counsel – Potential Litigation (Authority: Government Code, Section 54956.9(e) (1 Matter)

**Motion was made by Director Emerson, seconded by Director Chadwick, and unanimously carried (5-0), to convene to closed session.**

**I. Report After Closed Session**

J. Information Items

1. Committee Assignments
2. Approved and Unpaid Grants and Sponsorships as of September 2022
3. Monthly Investment Transaction Reports for July and August 2022

K. Next Regularly Scheduled Meeting(s):

1. Tuesday, November 15, 2022, 5:00 p.m. (Joint Annual GHC/GHD Board Meeting)
2. Friday, November 18, 2022, 7:30 a.m.

L. Adjournment

There being no further business, **on motion duly made, seconded, and unanimously carried, the Board adjourned at approximately 11:10 a.m.**

Respectfully submitted,

ATTEST:

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Robert ("Bob") Ayres, Secretary

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Virginia Hall, RN, President