

BOARD OF DIRECTORS
Meeting Minutes
October 17, 2024

The recording of this meeting can be found linked [here](#). These meeting minutes show the time of specific agenda items. Fast forward the recording to the item of interest to hear detailed discussion.

The Board of Directors of Grossmont Healthcare District held a regular meeting on Thursday, October 17, 2024, at 9:00 a.m. via teleconference and in person. Members of the public were able to participate by telephone, Zoom, or in-person at the Grossmont Healthcare District Conference Center, located at 9001 Wakarusa Street, La Mesa, California 91942. For the purpose of these minutes, the listed items are reflected in the order set forth on the posted Agenda. In some cases, discussion of items may have taken place out of sequence during the meeting. Any mis-labeled items on the agenda have been corrected in these minutes.

Directors Present: Gloria A. Chadwick, RN, Board President
Robert “Bob” Ayres, Board Vice President
Virginia Hall, RN, Board Secretary
Michael Emerson, RDO, Board Treasurer
Randy Lenac, Board Member

Staff Present: Christian Wallis, Chief Executive Officer
Tom Scaglione, Chief Administrative Officer
Amy Abrams, Chief Community Health Officer
Jeffrey Scott, General Counsel

Guests: Kim Keane, Noah Homes
Jenna Novotny, Mama’s Kitchen
Mark Legace, Home Start
Paul Maley, The Salvation Army Kroc Center
Shahriar Afshar, Autism Society San Diego (via Zoom)
Jarrett Thompson, Serving Seniors (via Zoom)
Aaron Nail, Chandler Asset Management (via Zoom)
Paul Kaymark, Nigro & Nigro (via Zoom)

A. Call to Order

The meeting was called to order at 9:03 a.m. by President Chadwick.

B. Pledge of Allegiance

Faisal Abasi, Grossmont Healthcare District security guard, led the pledge.

C. Approval of Agenda *(00:31:40)*

Motion was made by Director Hall, seconded by Director Ayres, and unanimously carried (5-0), to approve the agenda.

D. Public Comment *(00:32:10)*

There was no public comment.

E. Consent Action Items *(00:32:30)*

1. Meeting Minutes of September 19, 2024
2. Meeting Minutes of October 1, 2024

With the below changes to the October 1, 2024 meeting minutes, motion was made by Director Hall, seconded by Director Lenac, and unanimously carried (5-0), to approve both meeting minutes of September 19, 2024 and October 1, 2024.

- **F(1)(a): Correct spelling error of “Analysist” to “Analyst”**
- **Page 3: Reference “Healthcare” Districts, rather than “Districts”**

F. Reports/Presentations/Discussion/Possible Action Items *(00:33:45)*

1. Reports

a) CEO Report – Christian Wallis

CEO Wallis shared with the Board the following:

- Transfer of Care Collaboration Nurse Navigation Program tentative launch is scheduled for October 23, 2024
- The Grossmont Healthcare District is nominated for a Golden Watch Dog – Fiscal Stewardship Award for the Bond Tax Rate Reduction by the San Diego County Taxpayer Association.
- Board member Oaths of Office will take place approximately December 6, 2024 and December 17, 2024 for the internal Board elections. Request for Committee assignments will be released around the same time.

2. Community Grants & Sponsorships Committee – Director Hall (9/13/24) (10/2/24)

Director Hall reported that the Committee met on September 13, 2024 and the written minutes will stand as her verbal report. Attendees and discussion are listed in the Committee minutes (which are linked from the Board agenda to the District website.) The Committee also met on October 2, 2024, for which Director Hall gave a verbal report. These meeting minutes will be linked on a subsequent Board agenda.

a) FY24-25 Monthly Grants and Sponsorships Tracking Report (as of October 1, 2024)

\$719,300 in available funds remains for the Grants and Sponsorships budget and \$62,500 for the Sharp Grossmont Hospital Support budget, as of October 1, 2024.

b) Consideration of Grant Requests

Recommended for funding:

- i. The Salvation Army: Kroc Fit Kids Child Obesity Prevention and Wellness Program - \$11,000 (FY23-24 \$7,000) **Committee Recommendation: \$7,000**

Paul Maley (The Salvation Army) attended the Board meeting and thanked the Board for the grant award.

- ii. Trauma Intervention: Crisis Intervention - \$20,000 (FY23-24 \$20,000) **Committee Recommendation: \$20,000**

- iii. Community Eldercare of San Diego: PACE PT/OT Equipment for Health & Wellness - \$12,858.49 (no prior funding) **Committee Recommendation: \$12,858.49**

- iv. Noah Homes: Health Safety Equipment - \$35,000 (FY23-24 \$35,000) **Committee Recommendation: \$25,000 for Equipment Only**

Kim Keane (Noah Homes) attended the Board meeting and thanked the Board for the grant award.

- v. Serving Seniors: East County Nutrition & Aging Services Program - \$30,000 (FY23-24 \$30,000) **Committee Recommendation: \$30,000**

Jarrett Thompson (Serving Seniors) attended the Board meeting and thanked the Board for the grant award.

vi. Jewish Family Service: Home-Delivered Meals - \$45,000 (FY23-24 \$40,000)
Committee Recommendation: \$40,000

vii. ElderHelp of San Diego: Care Coordination Program - \$50,000
(FY23-24 \$50,000)**Committee Recommendation: \$50,000**

Deb Martin (ElderHelp) attended the Board meeting and thanked the Board for the grant award.

viii. Mama's Kitchen: Medically Tailored Meal Service – East County - \$40,000
(FY23-24 \$30,000)**Committee Recommendation: \$30,000**

Jenna Novotny (Mama's Kitchen) attended the Board meeting and thanked the Board for the grant award.

ix. Home Start: Specialized Behavioral Health Services for District Child Victims of Trauma, Abuse, and Crime - \$38,500 (FY23-24 \$35,000)
Committee Recommendation: \$38,500 (Requires a 4/5 Board Vote)

Mark Lagace (Home Start) attended the Board meeting, gave a brief successful program story, and thanked the Board for the grant award.

Motion was made by Virginia Hall, seconded by Director Lenac, and unanimously carried (5-0), to approve the below grant awards:

- **The Salvation Army: Kroc Fit Kids Child Obesity Prevention and Wellness Program - \$7,000**
- **Trauma Intervention: Crisis Intervention - \$20,000**
- **Community Eldercare of San Diego: PACE PT/OT Equipment for Health & Wellness - \$12,858.49**
- **Noah Homes: Health Safety Equipment - \$25,000 for Equipment Only**
- **Serving Seniors: East County Nutrition & Aging Services Program - \$30,000**
- **Jewish Family Service: Home-Delivered Meals - \$40,000**
- **ElderHelp of San Diego: Care Coordination Program - 50,000**
- **Mama's Kitchen: Medically Tailored Meal Service – East County - \$30,000**

- **Home Start: Specialized Behavioral Health Services for District Child Victims of Trauma, Abuse, and Crime - \$38,500**

Not recommended for funding:

x. None

Deferred - the Committee deferred consideration of the following request(s) to a subsequent meeting:

- xi. Movement is Life: Operation Change for Musculo-Skeletal Health for Low-Income Women Aged 45-80 - \$50,000 *(no prior funding)*

c) Consideration of Sponsorship Requests

Recommended for funding:

- i. Autism Society San Diego: 2nd Annual Autism Social & Mental Health Conference 2025 - \$10,000 (FY23-24 \$2,500) **Committee Recommendation: \$5,000 (Requires 4/5 Board Vote)**

Shahriar Afshar (Autism Society San Diego) attended the Board meeting and thanked the Board for the sponsorship award.

- ii. TranscendANCE Youth Arts Project: Annual CREATE Performance Fundraising Event - \$10,000 *(FY23-24 \$5,000)* **Committee Recommendation: \$5,000**

Motion was made by Director Hall, seconded by President Chadwick, and unanimously carried (5-0), to approve the below sponsorship awards:

- **Autism Society San Diego: 2nd Annual Autism Social & Mental Health Conference 2025 - \$5,000**
- **TranscendANCE Youth Arts Project: Annual CREATE Performance Fundraising Event - \$5,000**

Not recommended for funding:

- iii. Noah Homes: Enchanted Night Gala - \$5,000 *(FY23-24 \$5,000)*

Deferred - the Committee deferred consideration of the following request(s) to a subsequent meeting:

iv. None

- d) Recommendation: Consideration to Approve St. Madeleine Sophie’s Center Request for Reallocation of Remaining Grant Award Funds (\$7,636.52 remaining from the \$25,000 grant award)

Motion was made by Director Hall, seconded by President Chadwick, and unanimously carried (5-0), to approve St. Madeleine Sophie’s Center’s Request for Reallocation of Remaining Grant Award Funds (\$7,636.52 remaining from the \$25,000 grant award).

All award attendees had the opportunity to take pictures with the Board.

- e) Recommendation: Consideration to Adopt the FY24-25 Scholarship Policy

Director Hall summarized for the Board the recommended FY24-25 Scholarship Policy redline changes, which included a new category for “Certified/Clinical Nurse Scholarship,” which increased the overall budget from \$311,400 to \$331,400. **Motion was made by Director Hall, seconded by President Chadwick, and unanimously carried (5-0), to adopt the FY24-25 Scholarship Policy.**

3. Finance Committee – Director Emerson (9/13/24) (10/9/24) *(01:02:50)*

Director Emerson reported that the Committee met on September 13, 2024 and the written minutes will stand as his verbal report. Attendees and discussion are listed in the Committee minutes (which are linked from the Board agenda to the District website.)

- a) Recommendation: Consideration to Approve Investment Report for the Three Months Ended September 30, 2024 (Chandler Asset Management)

Mr. Aaron Nail from Chandler Asset Management gave the Three Months Ended September 30, 2024 Investment Report presentation to the full Board. The presentation included the US economic outlook and the District’s portfolio positioning, emphasizing safety, liquidity, and return. **Motion was made by Director Emerson, seconded by Director Hall, and unanimously carried (5-0), to approve the Investment Report for the Three Months Ended September 30, 2024.**

- b) Recommendation: Consideration to Accept Fiscal Year 23/24 Audit Report (Paul Kaymark, Nigro & Nigro)

Paul Kaymark of Nigro & Nigro presented the FY23/24 Audit Report to the full Board. Revenues exceeded expenditures by \$13.6M, cash and investments increased by \$12.8M, and outstanding general obligation bonds were reduced by \$6.9M. The District received an unmodified opinion. **Motion was made by**

Director Emerson, seconded by Director Hall, and unanimously carried (5-0), to accept the FY23/24 Audit Report.

- c) Recommendation: Consideration to Approve Financial Report as of and for the Year Ended September 30, 2024

CAO Scaglione presented the Financial Report as of and for the Three Months Ended September 30, 2024 to the full Board. The Administration Department is slightly over budget, due to the liability insurance yearly prepayment made in July. All other departments are within budget. The total cash and investments for the General Fund ending September 30, 2024 is \$43.4M with the Debt Service Fund being \$24.9M. CAO Scaglione explained the reasoning behind not receiving an IGT rebate. **Motion was made by Director Emerson, seconded by Director Hall, and unanimously carried (5-0), to approve the Financial Report as of and for the Year Ended September 30, 2024.**

- d) Review of Purchasing & Property Control Policy (FIN-09)

Director Hall expressed her belief that Policy FIN-09 should have the CEO spending authority be reduced to \$10k (from \$25k) and that it should exclude any scholarships or grants. Director Emerson disagrees with said suggestions. It is the hope of Director Lenac that the upcoming Programs & Outreach Update will help shed some light on this topic and that a reduction may not be necessary, due to some new processes that were implemented within the Public Relations & Outreach Committee. President Chadwick expressed concern over the budget limitation timeframe. Director Lenac would like the language to reflect that the funds need to be budgeted for, with a potential phone call made to the Board President for any emergencies in order to alert the Board. CEO Wallis would also like direction on the non-emergency spending authority process. Counsel Scott reminded the Board of Policy BOD-19, which exclusively discusses the CEO spending authority for emergencies. This agenda topic will be brought back to the Committee for further discussion and review.

4. Policies & Procedures Committee – Director Hall (9/19/24) (10/15/24) **(01:41:20)**

Director Hall reported that the Committee met on September 19, 2024 and the written minutes will stand as her verbal report. Attendees and discussion are listed in the Committee minutes (which are linked from the Board agenda to the District website.) The Committee also met on October 15, 2024, for which Director Hall gave a verbal report. These meeting minutes will be linked on a subsequent Board agenda.

- a) For Information Only: Orientation Manual for New Directors of Grossmont Healthcare District

This new Orientation Manual for New Directors of Grossmont Healthcare District was provided to the full Board for informational purposes only. It was decided that the Board would be given until November 8, 2024 to provide any written feedback on the Manual. Thereafter, the suggested changes will go back to the Committee for further discussion and review.

- 5. Public Relations & Outreach Committee – Director Lenac (8/28/24) (10/1/24) *(01:47:00)*

The Committee met on August 28, 2024. Attendees and discussion are listed in the Committee minutes (which are linked from the Board agenda to the District website.) The Committee also met on October 1, 2024. These meeting minutes will be linked on a subsequent Board agenda.

- a) Programs & Outreach Update (Amy Abrams)

Director Lenac discussed that for full transparency, in January, all recurring budgeted items will be listed, along with their direct expenditures. Thereafter, every month, CCHO Abrams will give a Programs & Outreach update to the full Board that will list all non-recurring items with the costs. Detailed discussion regarding sponsorships and the process in which they are/should be handled. Director Ayres would like the tape recording from the August 28, 2024 Public Relations & Outreach Committee meeting. CCHO Abrams proceeded to give the Programs & Outreach update, which included July - September 2024 health programming and highlights.

- 6. Library Operations Committee – Director Lenac (9/3/24) *(02:22:30)*

The Committee met on September 3, 2024. Attendees and discussion are listed in the Committee minutes (which are linked from the Board agenda to the District website.)

- a) Recommendation: Consideration to Approve the Mobile Library Van Purchase (\$60,000)

In the essence of saving time, it was recently recommended by the Library Operations Committee that District staff be given a not-to-exceed dollar amount in which to purchase a vehicle. The \$60,000 allotment only includes the vehicle (the wrap and other vehicle alterations are separate). **Motion was made by Director Lenac, seconded by Director Emerson, and unanimously carried (5-0), to approve the Mobile Library Van Purchase allotment of \$60,000.**

7. Facilities Committee – Director Ayres (9/13/24) (02:25:55)

The Committee met on September 13, 2024. Attendees and discussion are listed in the Committee minutes (which are linked from the Board agenda to the District website.)

- a) Recommendation: Consideration to Approve the Engagement with Barrie & Co. for Request for Proposal Support with the Capital Improvement Project (\$9,720.00)

Director Ayres shared that the Committee recently met with Elizabeth Barrie of Barrie & Co. Barrie & Co. would be assisting with the request for proposal process, as well as the hiring of the project manager. Ms. Barrie will be introduced to the full Board at an upcoming Board meeting. **Motion was made by Director Ayres, seconded by Director Lenac, and unanimously carried (5-0), to approve the engagement with Barrie & Co. for request for proposal support with the District Capital Improvement Project.**

- b) Recommendation: Consideration to Approve the Engagement with Lara Builders for the Shed Concrete Pad Installation (\$15,400.00)

Director Ayres thanked Harman Sarky, Compliance Coordinator, for working with the City in order to install the sheds on one concrete pad, rather than two, which ultimately results in cost savings. **Motion was made by Director Ayres, seconded by Director Lenac, and unanimously carried (5-0), to approve the engagement with Lara Builders for the shed concrete pad installation (\$15,400).**

- c) Recommendation: Consideration to Approve Purchase of Two Sheds (\$9,920.00)

Motion was made by Director Ayres, seconded by Director Lenac, and unanimously carried (5-0), to approve the purchase of two sheds (\$9,920).

The following items include written documentation. Committee reports may stand as written, unless a verbal report is requested by the Board.

8. Government, Legal & Legislative Relations Committee – Director Hall (9/13/24)

G. Board Member Comments/Reports (02:33:25)

1. Monthly Stipend Reports for Meetings Attended – These reports include meetings from the prior month. Board Members are invited to provide brief reports on any community meetings, conferences, and/or trainings attended for which a stipend was paid, or for any other meetings of significance.

2. Board and CEO Comments

The San Diego County Taxpayer Golden Watchdog Awards are being held tomorrow, October 18, 2024. A few other events are happening this weekend (Voices for Children, EP Save a Life, Women in Leadership).

Director Lenac shared that the Grossmont Hospital Corporation Board Education on October 15, 2024, which had the CNO's of the Hospital. Senate Bill 43 was discussed during the meeting and the Hospital expressed how it will be a huge challenge.

Director Chadwick is attending the new Sycuan medical/dental/pharmacy building grand opening tomorrow, October 18, 2024, at Noon.

H. Convene to Closed Session *(02:36:00)*

1. Conference with Legal Counsel Pursuant to Government Code 54957 - CEO Evaluation

I. Report After Closed Session

J. Information Items

1. Monthly Grant and Sponsorship Report for September 2024
2. Monthly Investment Transaction Report for September 2024
3. 2024 Committee Assignments

K. Next Regularly Scheduled Meeting(s):

1. Tuesday, November 5, 2024, 9:00 a.m.
2. Thursday, November 21, 2024, 9:00 a.m.

L. Adjournment

There being no further business on **motion duly made, seconded, and unanimously carried, the Board adjourned at 11:05 a.m.**

Respectfully submitted,

Gloria Chadwick, RN, President, Board of Directors

ATTEST:

Virginia Hall, RN, Secretary, Board of Directors