

**BOARD OF DIRECTORS
Meeting Minutes
June 18, 2021**

A recording of this meeting can be found linked [here](#). These meeting minutes show the time of specific agenda items. Fast forward the recording to the item of interest to hear detailed discussion.

The Board of Directors of Grossmont Healthcare District held a regular meeting on Friday, June 18, 2021 at 7:30 a.m. via teleconference and in person. Members of the public were able to participate by telephone, Zoom or at the Grossmont Healthcare District Conference Center, 9001 Wakarusa St., La Mesa, CA. For purposes of these minutes, the listed items are reflected in the order set forth on the posted Agenda. In some cases, discussion of items may have taken place out of sequence during the course of the meeting. Mis-labeled items on the agenda have been corrected in these minutes.

Directors Present: Robert Ayres, Gloria Chadwick, Michael Emerson, Virginia Hall, Randy Lenac

Staff Present: Rachelle Kierulff, Library Director
Carlos Moya, Director of Administrative Services
Kay Ornelas, Staff Accountant
Lucy Poplawska, Communications Coordinator
Erica Salcuni, Director of Programs & Outreach
Jeffrey Scott, General Counsel
Sophia Shalabi, Programs & Outreach Coordinator
Crystal Sloan, Executive Assistant | Office Manager
Christian Wallis, Chief Executive Officer

A. Call to Order

The meeting was called to order at 7:30 a.m. by President Hall.

B. Pledge of Allegiance

CEO Wallis led the pledge.

C. Approval of Agenda

Director Emerson noted that item G7, Investment Committee, could stand with the minutes attached to the agenda. No verbal report was required.

Given the above, **motion was made by Director Chadwick, seconded by Director Emerson, and unanimously carried (5-0) to adopt the agenda.**

D. Remarks from the President

- President Hall acknowledged the recent 30-year anniversary of the lease between GHD and Sharp HealthCare for Grossmont Hospital.
- She acknowledged the new CEO, Christian Wallis who has become Sharp's day-to-day partner at the District.
- She thanked staff for their dedication and hard work.
- She explained the partnership (tenant/landlord) between Sharp Grossmont Hospital and the Grossmont Healthcare District. She noted that, though the public may not see masks worn at this meeting, mask requirements for businesses (GHD) and health care facilities (SGH) are different.

E. Public Comment

There was none.

F. Consent Action Items

1. Minutes of Regular Meeting of May 21, 2021
2. Minutes of Regular Meeting of June 7, 2021

Motion was made by Director Lenac, seconded by Director Emerson, and unanimously carried (5-0) to adopt all minutes above.

G. Reports/Presentations/Discussion/Possible Action Items **(00:06:40)**

1. Memorials

- Ed Burr

The Board remembered Mr. Burr with both professional and personal accolades.

Mr. James Snyder, Mr. Burr's grandson, also spoke and remembered him fondly.

2. CEO Report – Christian Wallis **(00:13:24)**

Mr. Wallis provided a report including the following:

- Thank you to the GHD team on creating this hybrid meeting (in person and over Zoom).
- He has been meeting with local city mayors, the San Diego Economic Development Council, Chambers of Commerce and the Hospital Association of San Diego and Imperial Counties.
- He has begun setting initial expectations with staff.
- Carlos Moya's two-year work anniversary was last Saturday.

3. Community Grants & Sponsorships Committee – Director Ayres (6/3/21) **(00:15:46)**

Director Ayres reported that the Community Grants & Sponsorships Committee met on June 3, 2021. Attendees and discussion are listed in the Committee minutes (which are linked from the Board agenda to the District website).

a) Consideration of Grant Requests

- i. Grossmont Hospital Foundation: 35th Annual Gala Event Sponsorship (Request \$50,000; Recommendation: \$50,000 from the Unobligated General Fund)

Motion was made by Director Chadwick, seconded by Director Ayres, and unanimously carried (5-0) to grant \$50,000 to the Grossmont Hospital Foundation from the Unobligated General Fund.

4. Policies & Procedures Committee – Director Ayres *Verbal Report of 6/16/21 Meeting* **(00:19:50)**

Director Ayres reported the Committee met on June 16, 2021. Attendees included Director Ayres, Director Chadwick, Mr. Moya and Mr. Wallis. An update was provided by Mr. Wallis as to the Employee Handbook review process currently underway.

5. Finance/Audit Committee – Director Chadwick (6/3/21) **(00:21:33)**

Director Chadwick reported that the Finance/Audit Committee met on June 3, 2021. Attendees and discussion are listed in the Committee minutes (which are linked from the Board agenda to the District website).

Director Emerson noted that adopting the Budget first is akin to adopting the Salary Schedule, thus the Board should consider Item 5b first, which it did. In addition, Mr. Moya pointed out that the Salary Schedule was inadvertently included in the Budget document.

- a) Consideration of Proposed FY 2021-22 Operating Budget – Carlos Moya, Director of Administrative Services and Christian Wallis, CEO

Following a brief presentation by Mr. Moya, **motion was made by Director Chadwick, seconded by Director Lenac, and unanimously carried (5-0) to approve the Proposed FY 2021-22 Operating Budget.**

- b) Adoption of Schedule of Full-Time Employees & Public Salary Schedule for FY 2021-22 – Carlos Moya, Director of Administrative Services

Following brief remarks by Mr. Moya, **motion was made by Director Chadwick, seconded by Director Ayres, and unanimously carried (5-0) to adopt the Schedule.**

6. Public Relations Committee – Director Chadwick (*Verbal Report of 6/16/21 Meeting*) (00:35:25)

Director Chadwick reported the Committee met on June 16, 2021. Attendees included Director Chadwick and Director Lenac, Mr. Wallis, Ms. Salcuni, Ms. Shalabi, and Ms. Poplawska.

Ms. Salcuni thanked the Committee for their support of the 2022 Hospital Association of San Diego & Imperial Counties' (HASD/IC) triennial Community Health Needs Assessment process. For the first time, the District was invited to be formally involved and will participate in roll out of regional engagement activities. The Board requested a presentation from HASD/IC staff to learn more about the process during the September meeting. Ms. Salcuni will reach out to coordinate.

Ms. Salcuni also reported on an upcoming in-person public outreach event being hosted by the District and the Library on August 3-5th from 10am to 2pm at the Grossmont Healthcare District and Briercrest Park. The event will be geared toward children and families, and will feature free activities, resources and health services, including COVID-19 vaccines, with a back-to-school focus. Confirmed participating partners include San Diego Food Bank, Family Health Centers of San Diego, Neighborhood Healthcare, and the YMCA.

7. Investment Committee – Director Emerson (*Verbal Report of 6/14/21 Meeting*)

The Investment Committee met on June 14, 2021. Attendees and discussion are listed in the Committee minutes (which are linked from the Board agenda to the District website). As stated earlier, Director Emerson let the minutes stand and thanked Mr. Moya for an excellent job.

8. Consideration of One Candidate as CSDA Board of Director for Seat A in the Southern Network **(00:43:06)**

President Hall gave brief background comments.

After a discussion regarding the desire to have more Health Care District representation, **motion was made by Director Lenac, seconded by Director Chadwick, and carried (4-1) to vote for Rachel Mason of Fallbrook Regional Health District.**

The following items include written documentation. Committee reports may stand as written, unless a verbal report is requested by the Board.

9. Strategic Plan/Risk Management Joint Committee – Director Lenac (5/25/21)
10. Government, Legal & Legislative Relations Committee – Director Emerson (5/28/21)
11. Facilities Committee – Director Lenac (6/9/21)
12. Board Member Comments/Reports

Monthly Stipend Report Meetings Attended – The report includes meetings from the prior month. Board Members are invited to provide brief reports on any community meetings, conferences, or trainings attended for which a stipend was paid, or for any other meetings of significance.

Director Chadwick suggested that the Board consider a Brown Act workshop to be held with GHD staff and led by Mr. Scott. President Hall and CEO Wallis to follow up with Mr. Scott on the possibility of holding this after one of the days of the upcoming Strategic Planning Workshop.

Director Ayres clarified that the appearance of Architect Gary Leivers was postponed. Mr. Wallis said that Mr. Leivers will present at the July 16, 2021, Board meeting so the information will be fresh in the minds of the Board for discussion at the Strategic Planning Workshop.

G. Information Items

1. Committee Assignments
2. Approved Grants and Sponsorships as of May 31, 2021
3. Unpaid Grants and Sponsorships as of May 31, 2021

H. Next Regularly Scheduled Meeting(s):

1. Tuesday, July 6, 2021, 7:30 a.m. (Monday, July 5th is Observed as Independence Day)
2. Friday, July 16, 2021, 7:30 a.m.

I. Adjournment

There being no further business, **on motion duly made, seconded, and unanimously carried, the Board adjourned at 8:21 a.m.**

Respectfully submitted,

ATTEST:

Gloria A. Chadwick, RN, Secretary

Virginia Hall, RN, President