

Memo

To: Board Members
From: Amy Abrams
Date: June 6, 2025
Subject: Community Grants & Sponsorships Committee Minutes – **June 4, 2025**

The Committee met on Wednesday, June 4, 2025, at 1:00 p.m. Members of the public were able to participate by telephone, Zoom, or in-person at the Grossmont Healthcare District Conference Center, located at 9001 Wakarusa Street, La Mesa, California. In some cases, discussion of items may have taken place out of sequence during the meeting.

Attendees: Director Gloria Chadwick, Chair
Director Nadia Farjood, Member
Aaron Byzak, Interim Chief Executive Officer
Amy Abrams, Chief Community Health Officer
Ryan Purdy, Sharp Grossmont Hospital (via Zoom)

A. Call to Order: The meeting was called to order by Director Chadwick at 1:02 p.m.

B. Approval of Agenda: The agenda was approved as posted.

C. Public Comment: There was no public comment.

D. Guest Presentations: There were none.

E. Reports/Discussion/Possible Action Items

1. Review of Website Information and Submittable Portal

CCHO Abrams reviewed the FY25-26 grant cycle website and Submittable portal information with the Committee. She walked them through the website, which includes a 25-minute “how to” recorded presentation, downloadable application forms, and scoring rubrics. An overview of the information required for each applicant is listed so they can prepare for what is needed prior to the portal officially opening on July 1. CCHO Abrams will send out an email to all grantees and applicants to let them know the website is available for their review, and that there will be an in-person information session on June 11th if they have any

questions. The grant application window for FY25-26 is from July 1st through August 31st only.

The Committee plans to announce the significant increase in the grant budget to \$4 million to the public, with Interim CEO Byzak working on the messaging that will go out in mid-June. The Committee discussed how to encourage larger, more impactful grant requests while still supporting smaller organizations. Director Chadwick expects there to be a greater need for grants this year due to state and federal cuts. CCHO Abrams will send out a notification to the Board that the grant application portal is ready for their review.

2. FY25-26 Grantee Information Session: June 11 (9-10:30 a.m.)

The Committee discussed the upcoming grantee information session, which will be held in person. CCHO Abrams explained that the presentation will be brief, focusing mainly on answering questions from attendees who have already reviewed the policy and watched the recorded video.

3. Grants & Sponsorships Review Timeline

a) Exceptions for Time-Sensitive Requests

The Committee discussed the time-sensitive grant request for the Grossmont Union High School District Health Pathways program, with the nature of the schoolyear based cycle on which the program operates. They considered reframing it as a strategic initiative to accommodate the GUHSD's budget timeline, which does not align with the regular grant cycle. The Committee agreed to advance the health pathways grant application for review as soon as possible after it is submitted. They debated whether the funding should come from the grants budget or the strategic initiatives budget, which is approximately \$1.5 million. CCHO Abrams will encourage GUHSD to apply for the health pathways grant when the application window opens.

b) Procedures for Current Grantees with Overlapping Active Awards

The Committee addressed the issue of overlapping active awards, confirming that grantees can apply for new projects in the upcoming fiscal year even if they still have an active grant. It is noted that the current grant policy does not explicitly address this situation, and the Committee is considering adding this clarification in a future policy revision.

c) Sponsorship Consideration Outside of Grant Application Window

CCHO Abrams discussed the sponsorship policy, explaining that grantees can apply for one grant and for one sponsorship at any time during the year, as long as funds are available. She suggested setting aside a portion of the \$4 million budget for sponsorship requests throughout the year. She presented data on past requests and awards, noting that sponsorships account for 6-7% of awards. The Committee discussed the timing and allocation of sponsorship funds. They proposed setting aside 10% of the budget for sponsorships, acknowledging the challenge of potentially not exhausting all funds, due to rolling applications. They considered the option of reallocating unused sponsorship funds to grants that were close to approval but did not initially make the cut. They ultimately settled on a tentative figure of \$200,000 for sponsorships after the initial application closes. This amount can be readjusted later if needed.

4. Community Eldercare of San Diego dba St. Paul's PACE FY24-25 No-Cost Extension Request

The Committee discussed extending grant timelines for two organizations, St. Paul's PACE and San Diego Rescue Mission, due to staffing issues. They agreed to request explanations and additional reporting for extensions, applying the same standards to all grantees. CCHO Abrams will ask San Diego Rescue Mission to provide an explanation for their grant extension request, including a timeline for hiring new staff and plans for resuming shower services in East County.

5. Scholarships

a) Timeline for Policy Review

CCHO Abrams told the Committee a meeting has been set up on June 24th to draft updates to the redline of the Scholarship Policy and incorporating rubric language. The meeting participants are Amy Abrams, Aaron Byzak, Randi Baker, and Ari Rojas. The policy will need to be finalized and approved prior to fall advertising.

b) Additions/Changes to List of Eligible High Schools

The Committee discussed expanding the list of eligible high schools for their scholarship program. They reviewed a spreadsheet of schools in the district, including charter schools, and debated whether to include all schools or maintain current eligibility criteria. The Committee considered factors such as school size, presence of counselors, and fairness in the selection process. They decided to contact all schools on the list to offer the opportunity to nominate students for the scholarships. CCHO Abrams will contact all eligible high schools in the district, including those not currently participating, to inform them about the opportunity to nominate students for scholarships starting in December.

c) Draft Scoring Rubric and Post-Secondary Application Forms

An update on scholarship application scoring criteria will be provided to the Committee at a later date.

6. FY24-25 Monthly Grantee Reporting Index (For Information Only)

The monthly FY24-25 Monthly Grantee Reporting Index was provided to the Committee, for informational purposes only, with one grantee report not being received.

F. General Information/Communications

G. Next Regularly Scheduled Meeting: The next regularly scheduled meeting is on the calendar for Wednesday, July 2, 2025, at 1:00 p.m.

H. Adjournment: There being no further business, the meeting adjourned at 2:02 p.m.