

# Memo

**To:** Board Members  
**From:** Tom Scaglione  
**Date:** March 19, 2025  
**Subject:** Facilities Committee Minutes – **Wednesday, March 12, 2025**

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The Committee met on Wednesday, March 12, 2025, at 12:00 p.m. Members of the public were able to participate by telephone, Zoom, or in-person at the Grossmont Healthcare District Conference Center, located at 9001 Wakarusa Street, La Mesa, California.

**Attendees:** Director Virginia Hall, Chair  
Director Gloria Chadwick, Member  
Tom Scaglione, Chief Administrative Officer  
Harman Sarky, Compliance Coordinator  
Aaron Byzak, Interim Chief Executive Officer (via Zoom)  
Kaelyn St. Tomas, Barrie + Co. (via Zoom)

- A. Call to Order:** Director Hall called the meeting to order at 12:00 p.m.
- B. Approval of Agenda:** The agenda was approved as posted.
- C. Public Comment:** There was no public comment.
- D. Reports/Discussion/Possible Action Items**

- 1. GHD Renovation Update

Kaelyn St. Tomas, Senior Project Manager with Barrie + Co., provided an update on three contracts related to the GHD renovation project. The first contract is with Hannah Gabriel Wells (HGW) for architectural services, including design, permitting, and construction administration, totaling \$216,576. The scope has been expanded to include a comprehensive ADA compliance assessment, a full (CASp) study that could be beneficial to identify potential barriers and potentially mitigate future budget risks. The second contract is with Barrie + Co. for project management services, covering design management, budget reconciliation, and construction oversight. The third contract is with American Geotechnical to conduct a soil and groundwater report before structural foundation design takes place. American Geotechnical was the original company who conducted the

geotechnical report for the 2000 build so they would update their original report and save costs.

Ms. St. Tomas addressed a question from the Committee regarding RFP's and stated that as the third-party project management company, Barrie + Co. will handle the RFP's.

Ms. St. Tomas will email Counsel Scott a copy of the three contracts discussed for his review. Once reviewed, the Committee will make a recommendation to the Board for their approval at the March meeting. She stated once the contracts were executed, a kickoff design meeting between Grossmont Healthcare District and the architect will be scheduled.

## 2. Roof Repair Project Update

Ms. St. Tomas stated the roof will need to be replaced or sealed after construction. The budget for the roof is around \$200,000 and is estimated to take place in 2027.

## 3. Parking Lot Cement Blocks

The Committee discussed whether to remove the parking lot cements blocks or center them in front of each parking spot and agreed to remove them. Mr. Sarky, Compliance Coordinator, will proceed with getting them removed and will connect with St. Michael's Church for a referral on the company they used to remove their cement blocks. The Committee agreed to move forward with this project. The Board will be notified of this safety action as information only.

Mr. Sarky gave an update on the installation of handrails at the courtyard. He has reached out to several companies with an RFP but has only heard back from one company (Legend to Kings Fence Inc. for \$2,937.33). Due to the contract amount being within the CEO's spending authority, the Committee agreed to move forward with this project. The Board will be notified of this safety action as information only.

Mr. Sarky stated the roof started leaking during the recent rains, however it has been repaired. He will continue to monitor the situation.

- E. Next Scheduled Meeting:** The next regularly scheduled meeting is on calendar for Wednesday, April 9, 2025, at 12:00 p.m.
- F. Adjournment:** There being no further business, the meeting adjourned at 12:35 p.m.