

**BOARD OF DIRECTORS
Meeting Minutes
March 18, 2022**

Recordings of this meeting can be found linked [here](#). These meeting minutes shows the time of specific agenda items. Fast forward the recording to the item of interest to hear detailed discussion.

The Board of Directors of Grossmont Healthcare District held a regular meeting on Friday, March 18, 2022, at 7:30 a.m. via teleconference and in person. Members of the public were able to participate by telephone, Zoom, or at the Grossmont Healthcare District Conference Center, located at 9001 Wakarusa St., La Mesa, California. For purposes of these minutes, the listed items are reflected in the order set forth on the posted Agenda. In some cases, discussion of items may have taken place out of sequence during the meeting. Mis-labeled items on the agenda have been corrected in these minutes.

Directors Present: Virginia Hall, President
Gloria Chadwick
Robert Ayres
Michael Emerson
Randy Lenac

Staff Present: Jeffrey Scott, General Counsel
Christian Wallis, Chief Executive Officer
Erica Salcuni, Director of Programs & Outreach
Tom Scaglione, Interim Chief Financial Officer
Rachelle Kierulff, Director of Library Operations

A. Call to Order

The meeting was called to order at 7:30 a.m. by President Hall.

B. Pledge of Allegiance – Director Michael Emerson

Director Emerson led the pledge.

C. Approval of Agenda

Motion was made by Director Ayres, seconded by Director Emerson, and unanimously carried (5-0) to adopt the agenda.

D. Public Comment

There was none.

E. Consent Action Items

1. Minutes of Regular Meeting of February 18, 2022
2. Minutes of Regular Meeting of March 7, 2022

Motion was made by Director Emerson, seconded by Director Chadwick, and unanimously carried (5-0), to approve the meeting minutes of March 7, 2022 and the meeting minutes of February 18, 2022, so as long as the February 18, 2022 meeting minutes are adjusted to reflect the discussion regarding receiving a rough estimate for the potential videowall.

F. Reports/Presentations/Discussion/Possible Action Items

1. Presentation of High School Scholarships by Community Grants & Sponsorships Committee (22 Schools)
2. Reports **(00:03:00)**
 - a) CEO Report – Christian Wallis

District CEO Wallis gave a report, which included the following:

- National Health Care Decisions Day will be held in partnership with Sharp on April 7 at the District Auditorium.
- The Rural Health Coalition continues to meet to discuss access, education and other needs of the rural community. A Charter is being finalized and next steps are to review data.
- The CEO convened a Transfer of Care meeting with the local Fire Chiefs and Sharp Vice President of Process Improvement and Director of Emergency Department/Critical Care. The group is talking through plans to help patients access the most appropriate level of care.
- IGT Letter of Intent has been sent. An invoice will be sent to us for roughly \$2.68M (vs. \$3M, due to credits that the District gets back from the Government) and will be paid by April 29 and Sharp will receive the money by mid-June.
- We have received good candidates for the Library Director position, and we will be scheduling interviews next week
- Ms. Salcuni, the District's Director of Programs & Outreach, is leaving and has accepted a similar position at Sharp Grossmont Hospital. Her last day is April 1, 2022.

Director Emerson asked if the District had a copy of the County's recently released Homeless Report, which we do not. District staff will try to obtain.

3. Finance/Audit Committee – Director Ayres (3/1/22) **(00:09:30)**

Director Ayres reported that the Finance/Audit Committee met on March 1, 2022. Attendees and discussion are listed in the Committee minutes (which are linked from the Board agenda to the District website).

- a) Recommendation: Consideration to Approve Quarterly Financial Report for December 31, 2021

CAO Scaglione presented the quarterly financial report for the six months ended December 31, 2021, which included revenues and expenses for the Administrative, Community Healthcare, Library, and Facilities departments. The new way of recording the budget is via cash basis, rather than accrual basis. Total assets, liabilities, and the net deficit was also discussed, per the balance sheet. Attorney Scott discussed the main reason for the higher number in legal fees.

Motion was made by Director Ayres, seconded by Director Lenac, and unanimously carried (5-0) to approve the Quarterly Financial Report for December 31, 2021.

4. Investment Committee – Director Lenac (3/1/22) **(00:20:30)**

Director Lenac reported that the Investment Committee met on March 1, 2022. Attendees and discussion are listed in the Committee minutes (which are linked from the Board agenda to the District website).

- a) Recommendation: Consideration to Approve Quarterly Investment Report

CAO Scaglione presented the quarterly investment report, which included unrestricted cash and investments. As we wait for Chandler Asset to come on board, most of the District's money is in cash and cash equivalents. The maturity schedule was also presented for unrestricted (general fund) and restricted (bond fund).

Motion was made by Director Lenac, seconded by Director Ayres, and unanimously carried (5-0) to approve the Quarterly Investment Report for December 31, 2021.

5. Public Relations & Outreach Committee – Director Chadwick (2/16/22) **(00:26:00)**

Director Chadwick reported that the Public Relations & Outreach Committee met on February 16, 2022. Attendees and discussion are listed in the Committee minutes (which are linked from the Board agenda to the District website).

- a) Recommendation: Consideration to Adopt GHD Proposed New Branding Guidelines

Ms. Salcuni presented the main reason behind the need for the branding guidelines, as well as explaining the District's staff's job, from an internal perspective, on what rules to follow.

Motion was made by Director Chadwick, seconded by Director Hall, and unanimously carried (5-0) to approve the Proposed New Branding Guidelines.

6. Risk Management Committee – Director Emerson (3/11/22) **(00:34:00)**

Director Emerson reported that the Risk Management Committee met on March 11, 2022. Attendees and discussion are listed in the Committee minutes (which are linked from the Board agenda to the District website).

- a) Risk Stratification Chart

Director Emerson and CEO Wallis explained the history behind the Risk Stratification Tool and its inventory list, which is to be reviewed by each Director individually, and scored (1-5), depending on the “impact” and “likelihood” of an event to happen. CEO Wallis will email a blank chart to each Director for their input on or before March 31, which will be brought back to the Risk Management Committee for comment. Director Lenac requests that the Board approve the final list before the Committee finalizes. Discussion between the Board and Attorney Scott regarding Brown Act clarification. Director Ayres recommended using a database, and not Excel, for this project.

The following items include written documentation. Committee reports may stand as written, unless a verbal report is requested by the Board.

7. Strategic Plan Committee – Director Ayres (2/28/22)
8. Policies & Procedures Committee – Director Lenac (3/1/22)
9. Library Operations Committee – Director Hall (3/2/22) **(01:11:00)**

President Hall mentioned the yearly Library Report and thanked Ms. Kierulff for her hard work with it.

10. Community Grants and Sponsorships – Director Emerson (3/2/22 & 3/8/22)
11. Facilities Committee – Director Chadwick (2/25/22 & 3/8/22)

G. Board Member Comments/Reports **(01:11:25)**

1. Monthly Stipend Report Meetings Attended – The report includes meetings from the prior month. Board Members are invited to provide brief reports on any community meetings, conferences, or trainings attended for which a stipend was paid, or for any other meetings of significance.
2. Other Board Member/Staff Comments **(01:11:40)**

There was none.

H. Information Items

1. Committee Assignments
2. Approved and Unpaid Grants and Sponsorships as of February 2022

I. Next Regularly Scheduled Meeting(s):

1. Monday, April 4, 2022, 7:30 a.m.
2. Friday, April 15, 2022, 7:30 a.m.

J. Adjournment

There being no further business, **on motion duly made, seconded, and unanimously carried, the Board adjourned at 9:21 a.m.**

Respectfully submitted,

ATTEST:

Robert ("Bob") Ayres, Secretary

Virginia Hall, RN, President