BOARD MEMO

GROSSMONT HEALTHCARE DISTRICT

To: GHD Board of Directors
From: Proposition G Design and Construction Services

Cc: Barry M. Jantz, CEO
Jeff Scott, District Counsel
Tom Saiz, CFO

Date: May 15, 2015

APPROVALS

CEO: **Approved** **Date:** _____

GO Bond Committee: **Approved** ☐ **Date:** _____

ICBOC Review: **No Comments** ☐ **Date:** _____

GHD Board: **Approved** ☐ **Date:** _____

SUBJECT: East Tower Renovation Project: Board Memo #342, Consideration of Supplemental Services Agreement (SSA) to DSCIS for extended Inspector of Record (IOR) Services through the end of the project (December 2015) for a Not To Exceed cost of $187,000.

RECOMMENDATION of DESIGN AND CONSTRUCTION SERVICES (DCS):

Design and Construction Services (DCS) recommends the approval of a SSA for the cost of extended IOR Services of the East Tower Renovation Project for a Not To Exceed cost of $187,000.

ASSIGNMENT/FUNDING:

Anticipated / Contingency

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS:

Purpose for Supplemental Services Agreement:

The Supplemental Service Agreement, if approved, would authorize and obligate DSCIS to continue IOR Services through the end of the East Tower Renovation project.

Justification/Background:

The East Tower Renovation project has experienced a substantially extended schedule largely due to unforeseen field conditions on Level 2 and Level 3. Due to the extended schedule, the original IOR budget has been exceeded. This SSA will fund the IOR staffing through the completion of the project, which is presently scheduled for December of 2015, and the OSHPD close out process, presently scheduled for February 2016.

This cost is projected in the April 1, 2015 worst case scenario forecast.

Supplemental Services Agreement:

On April 26, 2012, the Board entered into a contract with DSCIS to provide Inspector of Record services for the East Tower Renovation project. The current status of prior awards is summarized in the following table:

Description/ Contract Info	Original Contract Amount	Executed Change Orders	Current Contracts Amount	This Change	Other Pending Changes	Projected Cost at Completion
Base Contract	$373,120	$389,000	$762,120	$187,000	$0	$949,120
Other Commitments						
Subtotals	**$373,120**	**$389,000**	**$762,120**	**$187,000**	**$0**	**$949,120**
Current Contingency						**$3,215,591**
This Change						**$187,000**
Remaining Contingency Balance						**$3,028,591**
Other Pending CO's						**$0**
All Other Pending Changes						**$2,822,990**
Potential Ending Contingency Balance/Deficit						**$205,601**

ICBOC REVIEW:

This recommendation is not required to be reviewed by the Independent Citizens' Bond Oversight Committee (ICBOC) as determined in the Board adopted Change Order Policy Board Resolution 01-13.

FISCAL IMPACT/FUNDING:

The total cost for this Supplemental Services Agreement is available from the current contingency budget in East Tower Renovation project budget as approved by the Board on February 3, 2014.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

Recommended design and construction changes require approval as indicated by Resolution No. 01-13; the construction change order policy. The policy also sets forth a review by the ICBOC of change orders in an amount greater than $250,000 that constitutes increases in approved project budget(s).

IMPACT ON CURRENT SERVICES OR PROJECTS:

This Supplemental Services Agreement does not impact other Prop G projects.

IMPACT ON SCHEDULE:

This Supplemental Services Agreement does not request any added working days to the project schedule.

CONTRACTING PROCESS:

The full scope of this Supplemental Services Agreement has a Not To Exceed cost of $187,000.